



MEETING NOTICE

**Thursday, May 23, 2024
Warneck Pump Station
23557 NYS Rt. 37
Watertown, New York**

**James W. Wright Conference Room
& Zoom Videoconference**

Board of Directors – 10:30 AM

Pursuant to Open Meetings Law, members of the public have the right to attend the Meeting telephonically via Zoom by dialing into the following access line, or view the proceedings using the following link:

Dial In Number: 1-646-876-9923 Meeting ID: 829 8194 3341 Passcode: 269326

<https://us02web.zoom.us/j/82981943341?pwd=ZklQTWFUZE53RGhiL2ZZQ0MvQ0VrZz09>

Board Member Hall will be participating via Zoom at:
The Otesaga Resort Hotel, 60 Lake St., Cooperstown, NY 13326

Board Member Hunt will be participating via Zoom at:
West Side Ballroom, 253 New York Rd, Plattsburgh, NY 12903

Board Member McGrath will be participating via Zoom at:
800 Third Avenue, 13th Floor, New York, NY 10022

**The Public May View and Listen to the Meeting Live Stream at
www.danc.org.**



AGENDA

BOARD OF DIRECTORS MEETING

Thursday, May 23, 2024 – 10:30 AM

Warneck Pump Station

James W. Wright Conference Room

23557 NYS Rt. 37, Watertown, New York

1. Call to Order
2. Call the Roll
3. Privilege of the Floor
4. Approve the Minutes of March 28, 2024 Board Meeting
5. Chairperson's Report
6. Executive Director's Report
 - a. Mission Statement
 - b. Performance Measures Report – FYE 2024
 - c. Executive Directors Report
7. Finance Report – Chief Financial Officer

Approving Financials for the month ending March 31, 2024
8. Technical Services Summary Report – Chief Operating Officer
 - a. Approving Technical Services Summary Report
9. Engineering
 - a. Resolution No. 2024-05-39, Technical Services Agreement, Village of Malone, Lead Service Line Inventory Amendment No. 1
 - b. Resolution No. 2024-05-40, Technical Assistance Services Agreement, Village of Malone, Wastewater Treatment Plant Improvement, Landfill Leachate Pretreatment

10. Materials Management

- a. Resolution No. 2024-05-41, Materials Management Facility, Jefferson, Lewis, and St. Lawrence County, Memorandums of Understanding Establishing County PaintCare Drop-Off Locations

11. Telecommunications

- a. Resolution No. 2024-05-42, Amendment to Standardizing Upon Certain Equipment for Use in Relation to the Telecommunications Division
- b. Resolution No. 2024-05-43, Capital Project, Northern Border Regional Commission, Broadband Planning and Construction Grant

12. Water Quality

- a. Resolution No. 2024-05-44, Water Service Agreement Amendment No. 2, Town of Cape Vincent, Water Districts No. 2, 3, and 8

13. Regional Development

- a. Loan Report
- b. Resolution No. 2024-05-45, Annual Report, Creek Wood Housing Development Fund Company, Inc., Waiving the Annual Meeting, Appointing Directors
- c. Resolution No. 2024-05-46, Annual Report, Creek Wood II Housing Development Fund Company, Inc., Waiving the Annual Meeting, Appointing Directors

14. Executive Session – for the purpose of:

- a. Discussion regarding the employment history of a particular person or matters leading to the appointment or employment of a particular person.

15. Staff Presentation – Earth Day 2024

16. Next Meeting Date – June 27, 2024 (Required for Audit Approval)

17. Adjourn



MINUTES
BOARD OF DIRECTORS MEETING
Thursday, March 28, 2024 – 10:30 AM
Warneck Pump Station
James W. Wright Conference Room
23557 NYS Rt 37, Watertown, New York

The Development Authority of the North Country Board of Directors met in regular session in person and via Zoom Videoconference at the Warneck Pump Station, 23557 NYS Rt 37, Watertown, New York on Thursday, , March 28, 2024 at 10:30 AM.

Members Present

Voting

Thomas Hefferon, Vice Chairperson
Alex MacKinnon
Dennis Mastascusa
Kenneth Bibbins
Mary Doheny
Mark Hall
Eric Virkler

Non-Voting

Nancy Henry
Steve Hunt
Brian McGrath*

*Attended via videoconferencing.

Members Absent

Margaret Murray, Chairperson

Staff Present:

Carl Farone, Executive Director
Jennifer Staples, Chief Financial Officer
Carrie Tuttle, Chief Operating Officer
Stephen Bohmer, Director of Information Technology
Dawn Caccavo, Comptroller
Michelle Capone, Director of Regional Development
Thomas Haynes, Director of Engineering
Laurie Marr, Director of Communications and Public Affairs
Brian Nutting, Director of Water Quality
Shawn Thornton, Director of Materials Management
David Wolf, Director of Telecommunications
Josh Newtown, Controls Engineer
Angela Marra, Executive Assistant
Tonya Cumoletti, Administrative Associate

Guests:

Jennifer Granzow, Counsel, Wladis Law Firm

1. Vice Chairperson Hefferon called the meeting to order at 10:31 AM.
2. Vice Chairperson Hefferon requested a roll call.
 - A quorum of voting and non-voting members was established.
3. Privilege of the Floor -
4. Upon a motion by D. Mastascusa and seconded by M. Hall, the minutes from the February 22, 2024 Board Meeting were unanimously approved.

5. Chairperson's Report

- a. The next scheduled Board meeting is on May 23rd at 10:30 AM.
- b. Authority staff will mail three documents, Confidential Evaluation of Board Performance, Executive Director's Annual Performance Review, and Ethics Policy – Disclosure of Outside Interests. These will be mailed with stamped return envelopes and will be kept confidential. T. Hefferon requested that the forms be completed and returned by April 19th. He further requested that when noting "deficient" on the "Confidential Evaluation of Board Performance" or "Needs to Take Action to Improve" on the "Executive Directors Annual Performance Review" that justification be provided for the ranking. This will provide valuable data in implementing corrective actions to improve in the future.

S. Hunt joined the meeting at 10:33 AM.

6. Executive Director's Report

- a. Mission Statement and Performance Measurements –
C. Farone explained that the Board of Directors is annually required to adopt the Mission Statement and Performance Measurements, and that the performance measurements are what the Authority will evaluate itself against next year at this time. While there are no changes recommended to the mission statement at this time, C. Farone reviewed and explained the suggested edits to the performance measurements.

B. McGrath commented that the modified performance measurements are good additions, offering good clarification in alignment with what the Authority does, and he appreciated the update.

Upon a motion by M. Doheny and seconded by K. Bibbins, the Mission Statement and Performance Measurements for FYE 2025 were unanimously approved.

- b. Authority Bad Debt -
C. Farone reported there are no bad debts to write off at this time. While there is money owed to us through the Universal Service Administrative Company (USAV for our ACTION and the NCTP networks ranging from 2019 – 2022, we have reached out to Senator Schumer and Congresswoman Stefanik for assistance with this process. Around \$780,000 is owed to us by USAC and

\$500,000 of these funds is pass through money that will be paid to the service providers on the hospital network.

- c. City of Watertown – Disinfection Byproducts –
C. Farone stated that Authority staff met with the City of Watertown staff at the disinfection byproducts stakeholder meeting. There is a high-level estimate of the project schedule where they are hoping for the project design to be done by October 2025, meaning they might be able to go out to bid by December of 2025, and award the project in the spring of 2026 with a completion date of 2027. The estimated project cost as of today has increased from \$50 million to \$61.5 million. Authority staff have been working with the city to develop a funding strategy. We are also trying to become more integrated with the city as far as ongoing to meetings, project discussions, project scope, and other things of this nature.
- d. Army Water Line Phase I Rehabilitation - Grant–
C. Farone reported that Senator Schumer and Congresswoman Tenney have secured \$750,000 in federal funding to support the Army Waterline Phase 1. In total, the Authority has received \$5,750,000 in support of the \$13 million project.
- e. Performance Management System –
C. Farone reported that the Authority has been working on enhancing the employee evaluation process with staff. Effective April 1 we will be moving away from our single review process and begin using a new quarterly check-in performance management system within our current BambooHR system. We will still have a review at the end of the year to encompass the full year, but managers are now expected to meet with their staff quarterly to discuss goals and objectives. This change will also allow for two-way feedback between staff and their supervisors. Efforts have been placed on establishing specific obtainable goals for every staff member within the Authority that can also be easily accessed electronically to review and monitor progress.
- e. Staff Update – SCADA Overview & Security –
C. Farone stated that M. Doheny has asked for an update of SCADA and our security as it relates to our water and sewer systems. S. Bohmer and J. Newtown will be presenting on this system and the security behind it at the end of today's meeting.
- f. US Army War College –
C. Farone shared that he was nominated by Eric Wagenaar, the new city manager, and has been accepted to attend the US Army War College in June. This is a one-week program, and C. Farone is looking forward to this experience.

7. Financials –

- a. Finance Report – Chief Financial Officer

J. Staples reviewed the January year-to-date financials. The Statement of Net Position reflects a change in assets and liabilities, including deferred outflows and net position of an overall increase of \$10.9 million over fiscal year end March 2023. The two main reasons for this large change are the Army Waterline and Army Sewer Line construction projects. Under Assets, Capital Assets, Net shows an increase of \$10.8 million due to the Army Waterline construction-in-progress account associated with the Army Waterline replacement project, which reflects an \$11 million balance, and the Army Sewer Line construction-in Progress account associated with the Army Sewer Line pipeline rehabilitation project that reflects a \$2.3 million balance. Under Liabilities, Long-term Liabilities is where we see the biggest change from the previous year, mainly associated with the Army Waterline/Army Sewer Line pipeline short-term loans. As of January year-to-date, \$10.6 million has been drawn against the Army Waterline EFC short-term loan, and we have drawn \$2.3 million in funds against the Army Sewer Line Community Bank short-term loan.

Under Change in Net Position for all units, Total Operating Revenue is running lower than the year-to-date budget by \$1.1 million. Customer Billings is under budget by \$1.3 million, and of that, \$913,000 is associated with MMF. Projected tonnage for January year-to-date was 199,813, versus the actual tons received of 182,597, which is under budget by 17,216 tons or 8.6%. This difference is due to tonnage being off in the municipal solid waste and the contaminated soil.

B. McGrath asked if that number is expected to even out for MMF customer billings, or is this a trend that is going to continue through the rest of the year. J. Staples responded that this is hard to say since we have been seeing this as a trend over the last couple of months. She further stated she does not expect it to change for February and March because contaminated soil is a seasonal category and last year we has some major projects that may have skewed the projected tons this year.

Looking at Operating Expenses, overall expenses are under budget by \$3.5 million. Depreciation and Amortization, is under budget by \$1.7 million, due to the way we spread the budget over 12 months equally plus several large projects going on at MMF, Telecom, and Water Quality that are not capitalized and still ongoing in this fiscal year. Operations and Maintenance is under budget by \$240,000. The main division under budget is MMF and that is mainly associated with fuel being under budget. Waste Water Treatment is under budget \$288,000, mainly associated with the Army Sewer Line, of which wastewater treatment is under budget by \$194,000. Associated with that is the Army Sewer Line customer billings, which is also down by \$166,000 resulting in less product flowing through the sewer lines and in less billings to customers. Closure, Post-Closure, and Community Benefit expenses are down due to the Materials Management tonnage being down. Water purchases are also under budget by \$185,000, associated with the Army Waterline purchases, which are down by \$190,000 resulting in the Army Waterline customer billings being down by \$123,000.

Under Non-Operating Revenue, Total Interest Income is over budget by \$1.2 million year-to-date. The actual interest income is \$2 million and the market adjustment is a positive \$836,000. The market adjustment is not a realized gain or loss.

J. Staples continued with Interest Expense where we are under budget by \$245,000. The budget assumes six full months of interest on the loan amount of both the Army Waterline and Army Sewer Line pipeline projects. The full loan amount has not been drawn on for either of the projects, both of which are still ongoing.

In summary, the change in net position is a loss of \$687,000 versus a year-to-date budgeted loss of \$4.6 million, or \$3.9 million better than the year-to-date budget.

M. Hall asked if with contaminated soil, do we see any savings and expenses with that, or do we see an actual increase. C. Tuttle responded that we do see a savings. We charge a reduced fee for contaminated soil because we don't have to use onsite mined soil. This helps offset our labor costs of having to mine and haul the soil to the working area.

M. Hall commented that if we were going to bring in less, it would cost us more. C. Tuttle responded that this is a limited gain, which also extends the life of the onsite soil boring area, which is valuable. It is also hard to predict which jobs are going to happen because that work usually is bid and we don't know what we are going to see from outside our area, such as the DOT job on I-81. Last year the Authority received waste from a large Lewis County sludge job which brought over 25,000 tons to the landfill, which also has a significant impact on the landfill.

Upon a motion by E. Virkler, and seconded by M. Hall, financials ending January 31, 2024, were unanimously approved.

8. Governance –

- a. Resolution No. 2024-03-21, approves the Communications Device Policy, as attached and incorporated in the resolution.

Upon a motion by M. Hall and seconded by D. Mastascusa, Resolution No. 2024-03-21, Approving Modifications to Communications Device Policy, was unanimously approved.

- b. Resolution No. 2024-03-22, approves the Fleet Management Policy, as attached and incorporated in the resolution.

Upon a motion by K. Bibbins and seconded by E. Virkler, Resolution No. 2024-03-22, Approving Modifications to Fleet Management Policy, was unanimously approved.

S. Hunt commented that it is helpful when track changes are included within the changed policies.

- c. Resolution No. 2024-03-23, approves the Personnel Policy, as attached and incorporated in the resolution.

Upon a motion by E. Virkler and seconded by M. Doheny, Resolution No. 2024-03-23, Approving Modifications to Personnel Policy, was unanimously approved.

- d. Resolution No. 2024-03-24, approves the Travel and Miscellaneous Expense Policy, as attached and incorporated in the resolution.

Upon a motion by D. Mastascusa and seconded by M. Hall, Resolution No. 2024-03-24, Approving Modifications to Travel and Miscellaneous Expense Policy, was unanimously approved.

9. Finance –

- a. Resolution No. 2024-03-25, authorizes professional services contracts as per listed in the resolution. Furthermore, it is resolved this resolution shall take effect immediately.

Upon a motion by D. Mastascusa and seconded by K. Bibbins, Resolution No. 2024-03-25, Authorizing Professional Services Contracts, was unanimously approved.

- b. Resolution No. 2024-03-26, authorizes the standardization of computer software programs as per listed in the resolution. Furthermore, it is resolved this resolution shall take effect immediately.

Upon a motion by E. Virkler and seconded by D. Mastascusa, Resolution No. 2024-03-26, Authorizing Standardized Computer Software Programs, was unanimously approved.

- c. Resolution No. 2024-03-27, authorizes the standardization for purchases of certain classes of equipment for use in the Materials Management Division as necessary for construction or operational activities, and will provide economic and efficiency benefits, and is therefore in the best interests of the Authority. Furthermore, it is resolved this resolution shall take effect immediately.

Upon a motion by M. Hall and seconded by D. Mastascusa, Resolution No. 2024-03-27, Standardizing Upon Certain Equipment for Use in Relation to the Material Management Division, was unanimously approved.

- d. Resolution No. 2024-03-28, authorizes the standardization for purchases of certain classes of information technology and telecommunications equipment for use in the Telecommunications Network as necessary for construction or operational activities and will provide economic and efficiency benefits, and therefore in the best interest of the Authority. Furthermore, it is resolved this resolution shall take effect immediately.

Upon a motion by K. Bibbins and seconded by M. Hall, Resolution No. 2024-03-28, Standardizing Upon Certain Equipment for Use in Relation to the Telecommunications Division, was unanimously approved.

- e. Resolution No. 2024-03-29, authorizes the standardization for purchases of certain classes of equipment for use in the Water Quality Management Division as necessary for construction or operational activities and will provide economic and efficiency benefits, and therefore in the best interests of the Authority. Furthermore, it is resolved this resolution shall take effect immediately.

Upon a motion M. Hall and seconded by D. Mastascusa, Resolution No. 2024-03-29, Standardizing Upon Certain Equipment for Use in Relation to the Water Quality Management Division, was unanimously approved.

10. Technical Services Summary Report –

a. Non-Lewis County Contracts –

- I. Town of Champion, Technical Services Agreement, Infiltration and Inflow Study, Total Agreement Amount of \$6,000, 3/1/24 – 12/21/24, Jefferson County
- II. Town of Rutland, Technical Services Agreement, Infiltration and Inflow Study, Total Agreement Amount of \$6,000, 3/1/24 – 12/21/24, Jefferson County
- III. Town of LeRay, Technical Services Agreement, Infiltration and Inflow Study, Total Agreement Amount of \$6,000, 3/1/24 – 12/21/24, Jefferson County
- IV. Village of Hammond, Technical Services Agreement, Infiltration and Inflow Study, Total Agreement Amount of \$6,000, 3/1/24 – 12/21/24, St. Lawrence County
- V. Village of Heuvelton, Technical Services Agreement, Infiltration and Inflow Study, Total Agreement Amount of \$6,000, 3/1/24 – 12/21/24, St. Lawrence County
- VI. Town of DeKalb, Technical Services Agreement, Wastewater Disinfection System Improvement Project, Amendment 4 – Construction Phase Services, Total Agreement Amount of \$64,000, 3/01/24 – 11/01/25, St. Lawrence County
- VII. Village of Heuvelton, Wastewater Treatment Plant Municipal Restructuring, Amendment 4 – Schedule Extension, Total Agreement Amount of \$120,000, 3/01/24 – 12/31/24, St. Lawrence County

Upon a motion by E. Virkler, and seconded by M. Hall, Board Contract Summary Table items numbered I through VII for the month of March were unanimously approved.

11. Engineering –

- a. Resolution No. 2024-03-30, approves the Technical Services Agreement by and between the Authority and the Village of Malone. Furthermore, the Executive Director is authorized and directed to execute said Agreement.

Upon a motion by D. Mastascusa and seconded by M. Doheny, Resolution No. 2024-03-30, Technical Services Agreement, Village of Malone, Wastewater Outfall 002 Decommissioning Study, was unanimously approved.

12. Water Quality –

- a. Resolution No. 2024-03-31, amends the Water Quality Division Capital Budget for the FY 2024 Warneck Pump Station Pump, Flow Meter, and Controls Upgrade Project (Project 41064) increase from \$263,000 to \$389,000. Furthermore, this increase shall be funded from the Army Sewer Line Customer Revenue.

C. Farone stated that we evaluated the replacement of both pumps and this would have cost almost \$700,000, whereas refurbishing offers a significant savings.

Upon a motion by K. Bibbins and seconded by E. Virkler, Resolution No. 2024-03-31, Capital Project Budget Amendment, Water Quality Division, Warneck Pump Station Pump, Flow Meter, and Controls Upgrade Project, was unanimously approved.

13. Regional Development –

- a. Loan Report –

M. Capone stated that problem loans would be discussed within the resolutions; otherwise, all other loans are being paid as agreed.

- b. Resolution No. 2024-03-32, approves a 3-month principal and interest moratorium on the Community Development Loan Fund loan for the Thompson Park Conservancy Inc. beginning with the April 1, 2024 and ending with the June 1, 2024 payment, with all other terms and conditions remaining the same.

M. Doheny asked what the condition was on the term sheet regarding the Watertown Local Development financing. M. Capone responded this was from the original loan where they provided a \$40,000 loan at that time.

Upon a motion by D. Mastascusa and seconded by M. Hall, Resolution No. 2024-03-32, Community Development Loan Fund, Thompson Park Conservancy Inc., Loan Modification #2, was unanimously approved.

- c. Resolution No. 2024-03-33, authorizes a loan in the amount up to \$250,000 from the Economic Development Loan Fund to St. Lawrence County Snowmobile Association Inc. at the terms and conditions outlined on the Term Sheet attached to the resolution, and further authorizes the Executive Director or the Chief Financial Officer to execute all documents necessary to make the loan. It is further resolved that this is considered a Type II Action under the

State Environmental Quality Review (SEQRA) and is considered an exempt activity requiring no further action.

Upon a motion by M. Hall and seconded by D. Mastascusa, Resolution No. 2024-03-33, Economic Development Loan Fund, St. Lawrence County Snowmobile Association Inc., Loan, was approved. K. Bibbins abstained from this vote.

- d. Resolution No. 2024-03-34, authorizes the Executive Director or Chief Financial Officer to execute HOME-ARP contracts based upon awards made by the North Country HOME Consortium Administrative Board.

Upon a motion by E. Virkler and seconded by K. Bibbins, Resolution No. 2024-03-34, HOME-ARP, Authorizing Contracts, was approved. D. Mastascusa abstained from this vote.

- e. Resolution No. 2024-03-35, approves interest-only payments for Trailhead Resort LLC for February 1, 2024 through June 1, 2024, with all other terms and conditions remaining the same.

Upon a motion by M. Doheny and seconded by K. Bibbins, Resolution No. 2024-03-35, North Country Regional Tourism Transformational Revolving Loan Fund, Trailhead Resort LLC, Loan Modification, was unanimously approved.

- f. Resolution No. 2024-03-36, approves an interest-only payment for Golden Technology Management LLC for September 1, 2024, with all other terms and conditions remaining the same.

Upon a motion by D. Mastascusa and seconded by E. Virkler, Resolution No. 2024-03-36, North Country Value Added Agriculture Loan Fund, Golden Technology Management LLC, Loan Modification, was approved. M. Doheny abstained from this vote.

- g. Resolution No. 2024-03-37, ratifies a loan in the amount of \$250,000 from the Regional Tourism Transformational Community Revolving Loan Fund to Cedar River Eco-Resort LLC at the terms and conditions outlined on the Term Sheet attached to the resolution, and further authorizes the Executive Director or the Chief Financial Officer to execute all documents necessary to make the loan. It is further resolved that this is considered a Type II Action under the State Environmental Quality Review (SEQRA) and is considered an exempt activity requiring no further action.

Upon a motion by M. Hall and seconded by K. Bibbins, Resolution No. 2024-03-37, Regional Tourism Transformational Community Revolving Loan Fund, Cedar River Eco-Resort LLC, Loan Ratification, was unanimously approved.

- 14. Executive Session – for the purpose of discussion regarding the employment history of a particular person or matters leading to the appointment or employment of a particular person.

Upon a motion by K. Bibbins and seconded M. Hall, the Board moved into Executive Session at 11:20 AM.

S. Hunt stepped out of the room for the Executive Session discussion and left the meeting at 11:20 AM.

Upon a motion by M. Hall and seconded K. Bibbins, the Board moved out of Executive Session at 11:56 AM.

No action was taken.

15. Additional Resolution –

- a. Resolution No. 2024-03-38, authorizes the Executive Director or designee to submit an application to Empire State Development for funding in an amount up to \$4 million to implement the Next Move NY strategies defined within the resolution across the North Country region.

Upon a motion by M. Hall and seconded K. Bibbins, Resolution No. 2024-03-38, Authorizing Application to be Submitted, Empire State Development, Next Move NY, was unanimously approved.

16. Report of the Nominating Committee

M. Doheny presented as the chair of the nominating committee, consisting of K. Bibbins, M. Hall, E. Virkler, and B. McGrath. She stated that the committee did meet and had several conversations involving the recommended slate of officers.

The committee nominated the following officers for Fiscal Year Ending 2025:

Chair – Margaret L. Murray
Vice Chair – Mary R. Doheny
Secretary – Dennis M. Mastascusa
Treasurer – Alex A. MacKinnon

M. Doheny stated that a unanimous viewpoint of the committee was this is a very well-functioning Board, and we have very good communication across the Board.

Upon a motion by M. Hall, and seconded by E. Virkler, approving the nomination of officers for the Fiscal Year 2024-2025 was unanimously approved.

17. Authority Board Meeting Dates – FYE 2025

C. Farone stated the meeting dates follow the same schedule on the 4th Thursday of the month, with the exception of December in an effort to work around the holiday.

18. SCADA Overview and Security – PowerPoint Presentation

C. Farone introduced the presentation on SCADA, as requested by several Board members who had asked about the security surrounding Fort Drum and our other users.

Josh Newtown, Authority Controls Engineer, began the presentation stating that Dan Merrill and he maintain the SCADA (Supervisory Control and Data Acquisition) systems at the Authority and proceeded with a brief overview describing it as how we humans interface with mechanical and electrical systems. He continued with a breakdown of the system from the remote terminal units (RTU) at the top, where the sensor inputs are wired to collect the data and control the mechanical equipment, to the SCADA server that communicated through radio telemetry and broadband internet, to the historian server collecting and storing all data. He listed many places SCADA could be utilized, such as water and waste water systems and materials management facilities, which is where the Authority uses it. He continued with a detailed explanation of how SCADA is currently being utilized at the Warneck Pump Station, where we were meeting today, citing examples such as being able to monitor wastewater flows, monitor pump activity, control pump set points, control pump speeds, and directly disable pumps. Additional SCADA benefits are immediate alarm notifications allowing us to respond in a matter of minutes, and being able to look back and review a system's performance to use in troubleshooting and predicting future problems. Our SCADA system is more secure than other options because we use a physical machine locked behind a closed door versus a cloud based server. Other SCADA systems may have multiple means of connectivity, which leaves the door open to security vulnerabilities, but the Authority has one method of remote connectivity with multiple methods of authentications. The Authority also has their own in-house SCADA team who work directly with our IT team, whereas other companies would be set up by third-party contractors.

E. Virkler asked if when they receive a text message, how much of an authentication process do they need to go through. J. Newtown responded that the text comes from our system with just a basic message. You then pull out your laptop and VPN into the Authority network.

Steve Bohmer, Director of Information Technology, continued with a detailed explanation of the recent security improvements to the Authority SCADA system; such as separating SCADA from the rest of the Authority network, implementing of monthly server updates, requiring unique individual passwords for each individual, upgrading server software and hardware, and performing cybersecurity vulnerability assessments. He referred to a letter recently made available from the EPA and NSA asking governors to help with major risks to water, wastewater, and cybersecurity concerns. This letter points to the Cybersecurity and Infrastructure Security Agency (CISA) sharing a list of actions everyone can take to make their systems safer. He continued with a review of each of those points from conducting regular cybersecurity assessments, to immediately changing default passwords, to backup OT/IT systems, and conducting cybersecurity awareness training. Steve felt if there were any of these we could improve upon, it was Develop and Exercise Cybersecurity Incident Response and Recover Plans, and they do have plans in place to improve upon this during the current fiscal year by documenting the process more and providing a step-by-step procedure to be used in the absence of the members of IT. S. Bohmer reviewed the process for an operator to connect in from outside or inside the network to show step-by-step the security measures that are in place to protect the SCADA system. While we currently check all the boxes, he explained that they look at it very carefully each year to see what other changes can be made to improve our security.

M. Doheny asked if there were an electrical failure, do we have a backup contingency plan for how the Authority would continue working and manage our systems. C. Tuttle explained that while this question is directed at the cybersecurity piece, there are emergency response plans in place for each facility. There are multiple layers of contingency planning for many types of emergencies, to include natural disasters. Looking specifically at the Warneck Pump Station for example, there is backup power with automatic transfer switches that run on natural gas, and a backup diesel powered generator on top of that in case the main motor control center went down too. If for some reason we also could not operate the generator, there is a way to operate a back-up pump manually to take the wastewater out of the wet well and pump it through our system. C. Tuttle further explained that all of our facilities are set up with backup power, automatic transfer switches, and redundant backup systems. There are also battery backups for the SCADA system that would help in switching from primary power to backup power so no data is lost in the transition.


K. Bibbins asked about the physical security for the servers. S. Bohmer responded that they are all behind a locked door that is either key or keypad access. C. Tuttle added that these are also within a locked facility that has access control.

19. Next Board Meeting Date – May 23, 2024

20. Adjourn -

- a. Upon a motion by K. Bibbins and seconded by M. Hall, the meeting was adjourned at 12:20 PM.

Respectfully submitted,


Dennis Mastascusa
Board Secretary



Mission Statement and Performance Measurements

Our Mission

The mission of the Development Authority is to serve the common interests of Jefferson, Lewis and St. Lawrence Counties by providing technical services and infrastructure, which will enhance economic opportunities in the region and promote the health and well-being of its communities and Fort Drum.

Performance Measurements

April 1, 2024 – March 31, 2025

Provide regional initiatives, services and infrastructure that provide value to communities.

Encourage environmental stewardship and advance as a more sustainable organization.

Operate transparently and with accountability to partners and the general public.

Manage the Authority's assets in a prudent and fiscally responsible manner.

Meet or exceed Federal, State and local regulatory & safety requirements.

Employ a skilled, credentialed workforce to meet the region's needs.

Fiscal Year End 2024

Performance Measurements Report

April 1, 2023 - March 31, 2024



The Development Authority of the North Country adopted the following measurements as indicators of the Authority's performance. Listed for each objective are the activities which addressed the objective during the fiscal year. Actions reflected in red are non-performance issues.

Meet or exceed federal, state and local regulatory requirements.

- The Authority-owned Army Sewer Line and Army Water Line operated with no violations.
- The Materials Management Division operated the regional solid waste landfill in accordance with the NYS Department of Environmental Conservation (NYSDEC) Part 360 Solid Waste Management Permit, the NYSDEC Air Title V Permit, the NYSDEC Part 364 Waste Transporter Permit and the NYSDEC Multi Sector General Permit for Storm Water Discharges, with no violations.
- Twelve Authority employees in the Water Quality division obtained additional NYS Department of Health (NYSDOH) water and NYSDEC wastewater operator certifications.
- One employee in Engineering obtained their NYS Professional Engineer license.
- Regional Development staff conducted annual inspections of HOME grant recipients as required by HUD.
- The St. Lawrence County 2021 Community Development Block Grant (CBDG) program was monitored by NYS and there were no findings.
- The Authority established an MWBE goal of 30%, consistent with state requirements, and Authority MWBE utilization from April 1, 2023 through March 31, 2024 was 32.8%.
- For the fiscal year ending March 31, 2023, the Authority received an A on its Minority and Women-owned Business Enterprise (MWBE) report card, based on an evaluation by NYS Empire State Development. Of 46 criteria, the Authority scored a 39, resulting in grade of A.
- Procurement completed all state-required MWBE and SDVOB reports in a timely manner.
- The Authority reviewed 123 special waste disposal requests for 63,739 tons to ensure the materials being delivered to the Materials Management Facility were acceptable as non-hazardous waste in accordance with the Authority's Part 360 permit.
- The Telecommunications Division completed all surveys and permits for work on NYS rights-of-way to meet NYS Department of Transportation (NYSDOT) requirements.
- The Materials Management Division completed the Annual Planning Unit Recycling Report for submission to NYSDEC.
- The Materials Management Division submitted required documents to the NYSDEC to renew its Part 360 Operating Permit.

- The Authority completed Sexual Harassment Prevention in the Workplace training for all employees, as annually required by the NYS Department of Labor (NYS DOL).
- Human Resources completed Public Employee Safety and Health (PESH) annual reporting of work-related injuries and illnesses.
- Human Resources ensured that all Board members and required employees completed the NYS Joint Commission on Public Ethics comprehensive ethics training and filed annual financial disclosure statements.
- The Authority completed and submitted the required annual Confidential Evaluation of Board Performance Survey to the NYS Authorities Budget Office (ABO).
- Human Resources completed the required annual reporting of NYSDOL Workplace Violence Prevention training, employee survey results, site evaluations, and checklists.
- The Telecommunications Division filed all Federal Communications Commission (FCC) and NYS Department of Public Service forms required to operate a telecommunications network, in a timely manner.
- The Telecommunications Division worked closely with the Fort Drum Regional Health Planning Organization to provide all required Universal Service Administrative Company (USAC) forms in a timely manner.
- Regional Development staff participated with Jefferson County staff in HUDs monitoring of the HOME program. There were no findings under environmental review compliance, lead-based paint compliance or financial management review. There was one exemplary practice for the way the Consortium has implemented the use of a homebuyer feasibility underwriting tool. **There was a single finding under written agreements as one awardee was in non-compliance with the regulatory agreement. Such non-compliance has been corrected.**
- **The Authority established a Service Disabled Veteran-Owned Business goal of 4%, and SDVOB utilization from April 1, 2023 through March 31, 2024 was 2.3%.**
- **The Army Water Line is operating under an EPA Administrative Order due to violations of Disinfection Byproducts.**
- **A total of 36 Environmental Incident Reports (internal Authority process) were completed for calendar year 2023 documenting environmental violations or potential environmental violations, exceeding the Authority's goal of less than 19 incidents.**
- **Municipal wastewater treatment plants operated by the Authority had 21 SPDES violations; proper documentation was filed with the NYSDEC.**
- **Municipal water treatment plants operated by the Authority had one violation; proper documentation was filed with the NYSDOH.**

Meet or exceed federal, state and local safety requirements.

- The Authority coordinated and implemented a safety training program for Authority and municipal partners that included 50 sessions with 928 attendees. All required Authority personnel attended training to meet OSHA safety requirements.
- The Authority completed 119 of 127 Safety Compliance items on schedule – 99% for calendar year 2023. The remaining eight items were completed past the original Authority-imposed due date.
- The Authority maintained a Board-Certified Safety Professional on staff to facilitate monthly Safety Committee meetings.

- Authority employees completed Vehicle Safety Training and Defensive Driving courses.
- The Authority had an OSHA/PESH reportable incident rate of 3.2 in calendar year 2023. This is down from a rate of 5.3 in 2022.

Manage the Authority's assets in a prudent and fiscally responsible manner.

- The construction of the first phase of the Army Water Line Rehabilitation Project was substantially completed in December, 2023. The Authority was awarded a \$5 million NYS Water Infrastructure Improvement Act grant and a \$750,000 federal grant through U.S. Senator Charles Schumer and Congresswoman Claudia Tenney to help offset the cost of the project.
- Regional Development and Telecommunications secured grants from the National Telecommunications and Information Administration (NTIA) and Northern Border Regional Commission to expand broadband capacity in northern New York. RD staff is providing grant administration for both grants.
- Asset Management Plans were updated for the Telecommunications and Materials Management divisions, the Army Sewer Line, Army Water Line, and the Regional Water Line. Asset management planning is key to efficiently managing equipment to extend its usable life.
- Of the Authority's 44 capital projects within its operating divisions planned for completion during FYE 2024, all but two were completed within or under budget. Bids for two capital projects came in over budget; the Board authorized increases.
- The construction contract for the Army Sewer Line Rehabilitation project was awarded and construction began in September, 2023. Construction bids came in under the estimated budget.
- The Water Quality Division completed 682 preventative maintenance work orders for equipment related to the Army Sewer Line, Army Water Line and Regional Water Line.
- The Materials Management Division completed 1,051 preventative maintenance work orders.
- The Authority maintained bad debt reserves for questionable loans in order to manage loan portfolio risk.
- Information Technology completed quarterly phishing testing and annual cybersecurity training for employees.
- IT separated the SCADA network to reduce security risk.
- The Authority publicly accepted bids for all used equipment and assets, using a public electronic auction site.
- The Water Quality Division operated the Army Water Line at a water loss of 3.6%, exceeding contractual requirements allowing for a water loss of 3%.

Operate transparently and with accountability to partners and general public.

- A new, quarterly stakeholder newsletter was created and distributed electronically to better inform stakeholders of Authority activities.
- The first post-pandemic public open house was held to showcase the services the Authority provides to the region.

- The Authority updated its annual waste diversion report that summarizes progress toward strategic initiatives.
- Communications issued several Authority press releases to inform the public about its activities and events. Media stories numbered 85 for the fiscal year.
- The Fort Drum Compatibility Committee met, increasing interaction between Fort Drum and communities regarding compatible land use planning.
- Authority staff attended a strategic planning session on Fort Drum and presented to Garrison leadership. Staff provided the Garrison with an overview of the Authority's infrastructure and programs, which support Fort Drum's mission.
- The Authority maintained a Facebook page and its northcountryrecycles.org website to provide information about recycling to the public.
- A new general information brochure and several services-specific information sheets were created for public distribution to help people better understand what the Authority does and how it operates.
- Annual partner letters summarizing the Authority's services in general and particular to each, were sent to county partners of Jefferson, Lewis and St. Lawrence, and to the City of Watertown.
- The Authority provided its annual newsletter to Rodman residents, to keep residents updated on landfill activities.
- The Materials Management Division conducted periodic meetings with haulers and its county solid waste division partners to obtain feedback and discuss operational changes at the landfill, as well as waste diversion activities.
- The Water Quality Division conducted regular scheduled meetings with the Route 3 Sewer municipalities, Regional Waterline municipalities, and the U.S. Army for fiscal and operations review, and discussion and review of proposed budgets and capital improvements.
- The Authority, along with other regional organizations, participated in Fort Drum Day in Albany to showcase the importance of the installation to the community and to the state.
- Finance completed annual PARIS reporting for staff, board of directors, and benefits information for the state Authority Budget Office.
- The Authority retained the Bonadio Group to complete a Financial Statement Audit, Agreed Upon Procedures for the Regional Waterline, Report on Investments and a Single Audit. All audits were completed without findings and were approved by the Authority's Board of Directors.
- Authority staff presented on the Authority's programs, services and infrastructure to numerous organizations and conferences. Water Quality and Engineering staff routinely participated in municipal board meetings.

Encourage environmental stewardship and advance as a more sustainable organization.

- In FYE 2024, the Authority purchased 26.21% of its power from renewable sources.
- The Authority completed 989 of 1,003 Environmental Compliance items on schedule for calendar year 2023. All items have since been completed and all external regulatory deliverables were completed on time.
- As part of its Natural Resources Management Plan, the Authority established pollinator gardens at its Murray Center on the regional landfill property. In addition to particular plantings, the gardens feature an informational poster for visitors that explains the importance of using certain plants to attract birds, bees and other pollinators in order to encourage a robust and thriving ecosystem.

- Native shrubs were planted on steep side slopes in some areas of the landfill for slope stabilization and to eliminate the need for mowing in those areas. Mowing across the landfill property continues to decrease.
- A fish passageway was established on a tributary on the landfill property to allow fish to pass from the downstream side of a culvert to the upstream side.
- The Authority significantly increased the number of onsite audits of delivered municipal waste to inspect for recyclable or hazardous materials.
- The Authority hosted five Household Hazardous Waste collection days in the tri-county area, allowing residents to dispose of hazardous waste for free, resulting in 197,684 pounds of material from 1,397 households being diverted from the landfill.
- Comprehensive studies of the composition of the municipal waste deposited at the landfill were conducted to better inform recycling education programs and promotion.
- The Authority integrated asbestos requirements into the CBDG programs it administers on behalf of the Town of Gouverneur and St. Lawrence County.
- The Authority continues to convert more Human Resources, Finance and Compliance processes to electronic systems, reducing the need for paper and printing and in some cases, even travel.

Provide regional initiatives and partnerships that provide value added services to communities.

- The Authority continues to assist its county partners in developing broadband strategies and implementing solutions, including securing a \$3.16 million Northern Border Regional Commission grant that will serve approximately 488 residents with broadband. These residents, in Jefferson, Lewis and St. Lawrence counties, are currently unserved.
- Regional Development wrote two successful CBDG funding requests for the Town of Gouverneur and St. Lawrence County, which will result in rehabilitation assistance for 22 homes over the next two years.
- Regional Development staff worked with the village and town of Tupper Lake to explore opportunities to jointly apply for housing funds in the future.
- Authority staff worked with the North Country Regional Economic Development Council to conceptualize the Next Move New York program to retain transitioning Fort Drum soldiers to fill regional jobs. The program was one of three state winners of a \$10 million grant to implement the program.
- The Engineering Division assisted the Village of Theresa with a NYS Water Infrastructure and Improvement Act grant application, resulting in an award of \$1.7 million for water/sewer capital improvement projects.
- The Engineering Division assisted Paul Smiths College in obtaining a \$1 million Northern Border Regional Commission grant for water and wastewater infrastructure.
- The Engineering and Water Quality divisions assisted the Village of Malone in securing \$190,358 to complete a state-mandated inventory to determine if there is lead in the communities' lateral water lines.
- The Engineering Division assisted the towns of Champion, LeRay and Rutland and the villages of Hammond, Heuvelton and Malone with the submission of \$300,000 in Engineering Planning Grant applications, all of which were successful. These grant funds will be used to study issues related to their wastewater systems.

- Regional Development continues to actively support the Drum County NY regional marketing initiative to attract and retain workers and businesses to the three-county region, including speaking at public events to promote the campaign to the public, businesses and organizations.
- The Engineering Division completed phase one of a three-year grant-funded project that will develop GIS data for highway and public works assets for 25 municipal partners in Franklin and St. Lawrence counties.
- Regional Development staff worked with the North Country Regional Economic Development Council to develop the framework for a regional revolving loan fund for new housing construction for workforce housing.
- The Engineering Division is assisting Lewis and Jefferson counties with redevelopment of four vacant industrial sites, including a former paper mill, two former cheese plants and a vacant elementary school.
- The Engineering Division provided technical support services for water/sewer capital improvement projects in the villages of Alexandria Bay, Chateaugay, Clayton, Clifton, Heuvelton, Theresa, and Tupper Lake, the City of Ogdensburg, and the towns of DeKalb, Diana, Louisville and Morristown. These multi-year projects total approximately \$145 million in investment in North Country infrastructure that will help support existing and future economic development.
- Telecommunications worked with the Olympic Regional Development Authority to develop a permanent connection to four main venues for future broadcasts at the sites. The circuits were originally built as part of the World University Games, held in 2023.
- Telecommunications continues to deliver broadband as part of a contract to provide services to 82 telemedicine sites throughout the region.
- Regional Development staff assisted the Village of Potsdam with implementation of its Downtown Revitalization Initiative funding.
- The Authority's GIS system hosted data for 69 customers in seven counties and the Authority's Internet Mapping Application received an average of 11,900 visits each month.
- The Engineering Division assisted the villages of Alexandria Bay and Clayton in completing their Resiliency and Economic Development Initiative projects totaling over \$12.6 million, which upgraded public waterfront assets and enhanced resiliency to changing water levels.
- Telecommunications added new circuits for Lewis County as part of the dark fiber network with a 1 Gbps backbone.
- The Authority, as a Local Development District designated by the Northern Border Regional Commission for St. Lawrence, Jefferson, Lewis, and Franklin counties, provided project management/grant administration for five projects.
- Regional Development provided grant administration and program delivery services for housing programs in the Town of Gouverneur, villages of Massena and Tupper Lake, and St. Lawrence County.

Develop internal analytic data to improve assessment and decision-making.

- Information Technology continues to build upon the Authority's water/sewer database system to increase analytics and improve processes.
- Operating divisions are using the Authority's Computerized Maintenance Management System to more effectively maintain assets and to assist with asset management planning.
- Waste audits of material coming into the landfill and other data are being used by Materials Management staff to make data-drive decisions about recycling education and promotion.



**DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
YEAR END 2024 FINANCIAL REPORT**

INCOME FROM OPERATIONS

| | FYE 2024 BUDGET | | FYE 2024 ACTUAL | | DIFFERENCE EXCESS(SHORTFALL) | PERCENT VARIANCE |
|--|-----------------------|-----------|--------------------|-----------|---------------------------------|---------------------|
| <u>OPERATING REVENUE</u> | | | | | | |
| CUSTOMER BILLINGS | | | | | | |
| MATERIALS MANAGEMENT | \$ 11,296,725 | \$ | 10,103,674 | \$ | (1,193,051) | -11% |
| TELECOMMUNICATIONS | \$ 6,249,057 | \$ | 6,569,418 | \$ | 320,361 | 5% |
| ARMY SEWER LINE | \$ 3,367,992 | \$ | 2,980,150 | \$ | (387,842) | -12% |
| ARMY WATER LINE | \$ 2,147,895 | \$ | 1,830,596 | \$ | (317,299) | -15% |
| REGIONAL WATER LINE | \$ 389,627 | \$ | 375,705 | \$ | (13,922) | -4% |
| WATER QUALITY CONTRACTS | \$ 1,921,277 | \$ | 1,853,249 | \$ | (68,028) | -4% |
| ENGINEERING | \$ 734,055 | \$ | 547,266 | \$ | (186,789) | -25% |
| REGIONAL DEVELOPMENT | \$ 279,279 | \$ | 219,997 | \$ | (59,282) | -21% |
| TOTAL CUSTOMER BILLINGS | \$ 26,385,907 | \$ | 24,480,054 | \$ | (1,905,853) | -7% |
| | | | | | | |
| GRANT REVENUE | \$ 1,906,278 | \$ | 1,854,059 | \$ | (52,219) | -3% |
| LOAN INTEREST INCOME | \$ 518,760 | \$ | 458,660 | \$ | (60,100) | -12% |
| OTHER INCOME | \$ 786,266 | \$ | 712,174 | \$ | (74,092) | -9% |
| | | | | | | |
| TOTAL OPERATING INCOME | \$ 29,597,211 | \$ | 27,504,947 | \$ | (2,092,264) | -7% |
| | | | | | | |
| OPERATING EXPENSES (Less Depreciation) | \$ 23,917,905 | \$ | 22,265,864 | \$ | (1,652,041) | -7% |
| DEPRECIATION EXPENSE | \$ 12,225,200 | \$ | 10,300,084 | \$ | (1,925,116) | -16% |
| | | | | | | |
| TOTAL OPERATING INCOME | \$ (6,545,894) | \$ | (5,061,001) | \$ | 1,484,893 | -23% |

INTEREST INCOME

| | FYE 2024 BUDGET | | FYE 2024 ACTUAL | | DIFFERENCE EXCESS(SHORTFALL) | PERCENT VARIANCE |
|------------------------------|---------------------|-----------|--------------------|-----------|---------------------------------|---------------------|
| INTEREST INCOME | \$ 1,914,392 | \$ | 2,258,344 | \$ | 343,952 | 18% |
| MARK TO MARKET ADJUSTMENT | \$ - | \$ | 724,113 | \$ | 724,113 | 0% |
| NET INTEREST EARNINGS | \$ 1,914,392 | \$ | 2,982,457 | \$ | 1,068,065 | 56% |

PENSION/VDC EXPENSE

| | FYE 2024 BUDGET | | FYE 2024 ACTUAL | | DIFFERENCE EXCESS(SAVINGS) | PERCENT VARIANCE |
|----------------------------------|--------------------|-----------|--------------------|-----------|-------------------------------|---------------------|
| PENSION EXPENSE TO NYS | \$ 822,756 | \$ | 764,890 | \$ | (57,866) | -7% |
| GASB 68 REQUIREMENT | \$ - | \$ | 746,238 | \$ | 746,238 | 0% |
| EXPENSE TO VDC | \$ 18,968 | \$ | 15,354 | \$ | (3,614) | -19% |
| TOTAL PENSION/VDC EXPENSE | \$ 841,724 | \$ | 1,526,483 | \$ | 684,759 | 81% |

MATERIALS MANAGEMENT

**WASTE VOLUMES: PROJECTION VS ACTUAL
APRIL 1, 2023 - MARCH 31, 2024**

| | PROJECTED TONNAGE | | ACTUAL TONNAGE | | DIFFERENCE EXCESS(SHORTFALL) | PERCENT VARIANCE |
|---------------------------|----------------------|--|-------------------|--|---------------------------------|---------------------|
| MUNICIPAL SOLID WASTE | 159,665 | | 144,932 | | (14,733) | -9% |
| CONSTRUCTION & DEMOLITION | 32,670 | | 29,100 | | (3,570) | -11% |
| NON-BEN SLUDGE | 6,300 | | 9,505 | | 3,205 | 51% |
| BENEFICIAL SLUDGE | 5,210 | | 5,819 | | 609 | 12% |
| SEWAGE SLUDGE | 4,376 | | 4,460 | | 84 | 2% |
| INDUSTRIAL WASTE | 8,524 | | 7,953 | | (571) | -7% |
| CONTAMINATED SOIL | 19,960 | | 9,579 | | (10,381) | -52% |
| ASBESTOS | 3,070 | | 2,633 | | (437) | -14% |
| ASH | 0 | | 0 | | 0 | - |
| TOTALS | 239,775 | | 213,981 | | (25,794) | -11% |

| | FYE 2024 BUDGET | | FYE 2024 ACTUAL | | DIFFERENCE EXCESS(SHORTFALL) | PERCENT VARIANCE |
|--------------------------------|---------------------|-----------|--------------------|-----------|---------------------------------|---------------------|
| HOST COMMUNITY BENEFITS | \$ 1,028,948 | \$ | 857,054 | \$ | (171,894) | -17% |

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
For the Twelve Months Ending Sunday, March 31, 2024

| | <u>YTD ACTUAL</u> | <u>3/31/2023 Total</u> |
|--|-----------------------|------------------------|
| STATEMENT OF NET POSITION | | |
| ASSETS | | |
| Cash and Cash Equivalents | \$6,067,488.46 | \$7,010,511.59 |
| Accounts Receivable | 3,208,620.84 | 4,382,832.12 |
| Unbilled Revenue | 612,707.45 | 605,761.13 |
| Interest Receivable | 213,335.41 | 188,912.79 |
| Loans Receivable, net | 32,746,122.74 | 31,012,696.12 |
| Inventory | 18,462.41 | 16,280.29 |
| Prepaid Expense | 637,294.13 | 538,195.29 |
| Investments | 14,755,025.39 | 15,615,005.87 |
| Funds Held In Trust | 885,207.58 | 837,843.15 |
| OPEB Reserve Fund | 5,854,813.97 | 5,766,267.74 |
| Restricted Assets | 86,624,366.83 | 84,587,130.01 |
| Leased Property | 20,781.25 | 30,756.25 |
| Operating Lease ROU/SUB Assets, Net | 268,108.64 | 66,564.62 |
| Capital Assets, net | 88,227,026.92 | 77,044,799.06 |
| Total Assets | 240,139,362.02 | 227,703,556.03 |
| DEFERRED OUTFLOWS OF RESOURCES | | |
| Pension | 3,494,419.00 | 3,833,170.00 |
| OPEB | 198,029.00 | 234,811.00 |
| Total Deferred Outflows of Resources | 3,692,448.00 | 4,067,981.00 |
| TOTAL ASSETS PLUS DEFERRED OUTFLOWS | 243,831,810.02 | 231,771,537.03 |
| LIABILITIES | | |
| Accounts Payable | 1,180,451.76 | 1,617,628.12 |
| Grants & Passthroughs Payable | 751,086.61 | 775,496.99 |
| Community Benefits Payable | 188,092.68 | 186,265.41 |
| Interest Payable | 264,774.78 | 115,633.30 |
| Accrued Expenses | 660,758.00 | 608,636.83 |
| OPEB Liability | 4,728,237.44 | 4,462,715.00 |
| Net Pension Liability | 4,365,120.00 | (1,725,909.00) |
| Unearned Income | 7,923,346.34 | 8,829,844.30 |
| Lease Obligation | 20,781.25 | 30,756.25 |
| Current Portion of Oper Lease/SUB Liability | 264,295.94 | 66,266.94 |
| Funds Held for Others | 11,087,083.08 | 10,800,487.71 |
| Due to US ARMY | 749,985.00 | 749,985.00 |
| Landfill Closure & Post Closure | 17,926,450.67 | 16,701,482.53 |
| Long-term Liabilities | 34,358,061.77 | 20,774,477.53 |
| Total Liabilities | 84,468,525.32 | 63,993,766.91 |
| DEFERRED INFLOWS OF RESOURCES | | |
| Pension | 269,550.00 | 5,953,092.00 |
| OPEB | 2,035,355.00 | 2,081,166.00 |
| Total Deferred Inflows of Resources | 2,304,905.00 | 8,034,258.00 |
| TOTAL LIABILITIES PLUS DEFERRED INFLOWS | 86,773,430.32 | 72,028,024.91 |
| NET POSITION | | |
| Invested In Capital Assets, Net | 55,232,965.36 | 57,684,321.74 |
| Restricted for: | | |
| Community Rental Housing Program | 13,369,120.20 | 13,162,260.08 |
| Community Development Loan Fund | 10,175,162.63 | 9,702,562.68 |
| Affordable Housing Program | 22,661,333.44 | 22,360,402.54 |
| Army Water & Sewer | 1,800,000.00 | 1,800,000.00 |
| Regional Waterline | 377,189.88 | 404,884.96 |
| Reserve For Liner | 15,705,312.70 | 11,832,162.81 |
| Reserve for Replacement | 4,639,425.31 | 5,183,354.81 |
| Reserve For Wetland Mitigation | 325,942.58 | 321,895.21 |
| OATN Reserve | 4,506,052.82 | 6,950,830.37 |
| Landfill Closure & Post Closure Prefunding | 8,186,837.52 | 8,349,464.01 |
| Total Restricted | 81,746,377.08 | 80,067,817.47 |
| Board Designated for: | | |
| Infrastructure Development | 223,107.42 | 223,107.42 |
| Capital Reserve | 691,330.77 | 867,620.93 |
| Tip Fee Stabilization | 3,103,795.56 | 4,836,637.74 |
| Landfill Gas Reserve | 1,359,889.06 | 1,404,728.55 |
| Economic Development Fund | 5,352,962.22 | 5,314,978.75 |
| Affordable Housing Program | 3,000,000.00 | 3,000,000.00 |
| Supplemental Insurance / Admin. Reserve | 4,000,000.00 | 4,000,000.00 |
| Total Board Designated | 17,731,085.03 | 19,647,073.39 |
| Undesignated | 2,347,952.23 | 2,344,299.52 |
| Total Net Postion | 157,058,379.70 | 159,743,512.12 |
| Total Liabilities, Deferred Outflows & Net Position | 243,831,810.02 | 231,771,537.03 |

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
For the Twelve Months Ending Sunday, March 31, 2024

| | <u>YTD ACTUAL</u> | <u>3/31/2023 Total</u> |
|---|-----------------------|------------------------|
| <u>CHANGE IN NET POSITION</u> | | |
| OPERATING REVENUE: | | |
| Customer Billings | 24,480,054.49 | 25,331,367.41 |
| Waste Diversion Revenue | 0.00 | 188,880.93 |
| Grant Revenue | 1,854,058.75 | 1,676,857.09 |
| Loan Interest Income | 458,660.22 | 445,800.97 |
| Other Income | 712,173.80 | 798,915.41 |
| Total Operating Revenue | 27,504,947.26 | 28,441,821.81 |
| OPERATING EXPENSES | | |
| Depreciation & Amortization | 10,447,867.31 | 10,452,423.06 |
| Salaries | 7,213,316.03 | 6,789,324.40 |
| Fringe Benefits | 3,571,237.32 | 2,057,501.53 |
| Operation & Maintenance | 3,276,603.46 | 3,114,059.64 |
| Recycling Transfer Station | 0.00 | 157,506.23 |
| Waste Diversion | 549,369.72 | 595,701.94 |
| Wastewater Treatment | 1,779,448.24 | 1,668,210.07 |
| Closure & Post Closure Costs | 1,266,768.14 | 1,276,972.24 |
| Community Benefits | 1,040,863.40 | 1,169,859.08 |
| Water Purchases | 738,869.25 | 872,949.42 |
| Office & Administration | 396,167.50 | 249,388.86 |
| Insurance | 599,899.54 | 544,933.51 |
| Utilities | 179,229.38 | 215,967.28 |
| Bad Debt Expense | (27,825.86) | 76,385.67 |
| Materials & Supplies | 318,454.42 | 320,415.78 |
| Professional Fees | 204,582.51 | 187,949.73 |
| Repairs & Maintenance | 159,289.24 | 204,848.26 |
| Automobile | 418,993.64 | 333,271.03 |
| Computer Expenses | 310,815.17 | 291,441.22 |
| Grants | 0.00 | 507,984.90 |
| NYS Administrative Assessment | 122,000.00 | 122,000.00 |
| Total Operating Expenses | 32,565,948.41 | 31,209,093.85 |
| Total Operating Income | (5,061,001.15) | (2,767,272.04) |
| NON-OPERATING REVENUE (EXPENSE) | | |
| Interest Income | 2,982,456.90 | 299,001.20 |
| Gain on Sale of Fixed Assets | 263,649.85 | 66,122.66 |
| Gain on Trade-In of Fixed Assets | 83,000.00 | 0.00 |
| Interest Expense | (859,958.02) | (618,927.95) |
| Debt Issuance Costs | (93,280.00) | (20,000.00) |
| Total Non-Operating Expense, Net | 2,375,868.73 | (273,804.09) |
| CHANGE IN NET ASSETS | (2,685,132.42) | (3,041,076.13) |

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
For the Twelve Months Ending Sunday, March 31, 2024

| | ADMIN | MATERIALS MGMT | TELECOM | ARMY SEWER | ARMY WATER | REGIONAL WATER | WQ CONTRACTS | ENGINEERING | REGIONAL DEVELOPMENT | TOTAL |
|--|----------------------|----------------------|----------------------|---------------------|----------------------|---------------------|-------------------|-------------------|-------------------------|-----------------------|
| STATEMENT OF NET POSITION | | | | | | | | | | |
| ASSETS | | | | | | | | | | |
| Cash and Cash Equivalents | \$6,067,488.46 | | | | | | | | | \$6,067,488.46 |
| Accounts Receivable | 323.27 | 970,417.60 | 1,663,206.77 | 69,679.39 | 154,882.07 | 28,106.64 | 99,643.87 | 91,701.82 | 130,659.41 | 3,208,620.84 |
| Unbilled Revenue | | | | 216,433.38 | 47,183.23 | 89,362.15 | 161,684.66 | 57,634.22 | 40,409.81 | 612,707.45 |
| Interest Receivable | 11,870.78 | 71,038.49 | 28,654.71 | | | | | | 101,771.43 | 213,335.41 |
| Loans Receivable, net | | | | | | | | | 32,746,122.74 | 32,746,122.74 |
| Inventory | | 18,462.41 | | | | | | | | 18,462.41 |
| Prepaid Expense | 558,009.49 | | 79,284.64 | | | | | | | 637,294.13 |
| Investments | 2,666,551.40 | 4,702,072.00 | 2,091,095.05 | | | | | | 5,295,306.94 | 14,755,025.39 |
| Funds Held In Trust | | 885,207.58 | | | | | | | | 885,207.58 |
| OPEB Reserve Fund | 5,854,813.97 | | | | | | | | | 5,854,813.97 |
| Restricted Assets | | 45,832,322.89 | 9,158,676.24 | 1,813,829.33 | 989,361.46 | 522,000.38 | | | 28,308,176.53 | 86,624,366.83 |
| Leased Property | | | | | | | | | 20,781.25 | 20,781.25 |
| Operating Lease ROU/SUB Assets, Net | 268,108.64 | | | | | | | | | 268,108.64 |
| Capital Assets, net | 763,303.14 | 40,820,473.28 | 23,178,734.17 | 6,792,698.32 | 14,021,836.73 | 2,649,981.28 | | | | 88,227,026.92 |
| Total Assets | 16,190,469.15 | 93,299,994.25 | 36,199,651.58 | 8,892,640.42 | 15,213,263.49 | 3,289,450.45 | 261,328.53 | 149,336.04 | 66,643,228.11 | 240,139,362.02 |
| DEFERRED OUTFLOWS OF RESOURCES | | | | | | | | | | |
| Pension | 3,494,419.00 | | | | | | | | | 3,494,419.00 |
| OPEB | 198,029.00 | | | | | | | | | 198,029.00 |
| Total Deferred Outflows of Resources | 3,692,448.00 | | | | | | | | | 3,692,448.00 |
| TOTAL ASSETS PLUS DEFERRED... | 19,882,917.15 | 93,299,994.25 | 36,199,651.58 | 8,892,640.42 | 15,213,263.49 | 3,289,450.45 | 261,328.53 | 149,336.04 | 66,643,228.11 | 243,831,810.02 |
| LIABILITIES | | | | | | | | | | |
| Accounts Payable | 27,959.28 | 254,002.54 | 253,021.14 | 360,051.44 | 259,065.29 | 25,391.90 | | 540.17 | 420.00 | 1,180,451.76 |
| Grants & Passthroughs Payable | | 130.00 | 753,961.10 | | | | | | (3,004.49) | 751,086.61 |
| Community Benefits Payable | | 188,092.68 | | | | | | | | 188,092.68 |
| Interest Payable | | 111,961.98 | | | 152,812.80 | | | | | 264,774.78 |
| Accrued Expenses | 312,873.42 | 106,354.83 | 127,673.45 | 14,006.02 | 16,012.79 | 852.54 | 47,511.23 | 35,473.72 | | 660,758.00 |
| OPEB Liability | 4,728,237.44 | | | | | | | | | 4,728,237.44 |
| Net Pension Liability | 4,365,120.00 | | | | | | | | | 4,365,120.00 |
| Unearned Income | | | 7,621,346.34 | | | | | | 302,000.00 | 7,923,346.34 |
| Lease Obligation | | | | | | | | | 20,781.25 | 20,781.25 |
| Current Portion of Oper Lease/SUB Lia... | 264,295.94 | | | | | | | | | 264,295.94 |
| Funds Held for Others | | | | 749,985.00 | | | | | 11,087,083.08 | 11,087,083.08 |
| Due to US ARMY | | | | | | | | | | 749,985.00 |
| Landfill Closure & Post Closure | | 17,926,450.67 | | | | | | | | 17,926,450.67 |
| Long-term Liabilities | 764,000.00 | 17,281,751.92 | | 3,681,863.56 | 10,648,473.64 | 1,381,972.65 | | | 600,000.00 | 34,358,061.77 |
| Internal: Due To/Due From | 1,257,345.87 | 297,341.06 | 286,780.22 | (2,096,269.04) | 284.87 | 2,688.88 | (19,975.56) | 110,376.71 | | 161,426.99 |
| Total Liabilities | 11,719,831.95 | 36,166,085.68 | 9,042,782.25 | 2,709,636.98 | 11,076,649.39 | 1,410,905.97 | 27,535.67 | 146,390.60 | 12,168,706.83 | 84,468,525.32 |
| DEFERRED INFLOWS OF RESOURCES | | | | | | | | | | |
| Pension | 269,550.00 | | | | | | | | | 269,550.00 |
| OPEB | 2,035,355.00 | | | | | | | | | 2,035,355.00 |
| Total Deferred Inflows of Resources | 2,304,905.00 | | | | | | | | | 2,304,905.00 |
| TOTAL LIABILITIES PLUS DEFERR... | 14,024,736.95 | 36,166,085.68 | 9,042,782.25 | 2,709,636.98 | 11,076,649.39 | 1,410,905.97 | 27,535.67 | 146,390.60 | 12,168,706.83 | 86,773,430.32 |
| NET POSITION | | | | | | | | | | |
| Invested in Capital Assets, Net | 763,303.14 | 23,538,721.57 | 23,178,734.17 | 3,110,834.76 | 3,373,363.09 | 1,268,008.63 | | | | 55,232,965.36 |
| Restricted for: | | | | | | | | | | |
| Community Rental Housing Program | | | | | | | | | 13,369,120.20 | 13,369,120.20 |
| Community Development Loan Fund | | | | | | | | | 10,175,162.63 | 10,175,162.63 |
| Affordable Housing Program | | | | | | | | | 22,661,333.44 | 22,661,333.44 |
| Army Water & Sewer | | | | 900,000.00 | 900,000.00 | | | | | 1,800,000.00 |
| Regional Waterline | | | | | | 377,189.88 | | | | 377,189.88 |
| Reserve For Liner | | 15,705,312.70 | | | | | | | | 15,705,312.70 |
| Reserve for Replacement | | 4,639,425.31 | | | | | | | | 4,639,425.31 |
| Reserve For Wetland Mitigation | | 325,942.58 | | | | | | | | 325,942.58 |
| OATN Reserve | | | 4,506,052.82 | | | | | | | 4,506,052.82 |
| Landfill Closure & Post Closure Prefund... | | 8,186,837.52 | | | | | | | | 8,186,837.52 |
| Total Restricted | | 28,857,518.11 | 4,506,052.82 | 900,000.00 | 900,000.00 | 377,189.88 | | | 46,205,616.27 | 81,746,377.08 |
| Board Designated for: | | | | | | | | | | |
| Infrastructure Development | | | | 223,107.42 | | | | | | 223,107.42 |
| Capital Reserve | | 473,993.50 | | 217,337.27 | | | | | | 691,330.77 |
| Tip Fee Stabilization | | 3,103,795.56 | | | | | | | | 3,103,795.56 |
| Landfill Gas Reserve | | 1,359,889.06 | | | | | | | | 1,359,889.06 |
| Economic Development Fund | | | | | | | | | 5,352,962.22 | 5,352,962.22 |
| Affordable Housing Program | | | | | | | | | 3,000,000.00 | 3,000,000.00 |
| Supplemental Insurance / Admin. Reser... | 4,000,000.00 | | | | | | | | | 4,000,000.00 |
| Total Board Designated | 4,000,000.00 | 4,937,678.12 | | 440,444.69 | | | | | 8,352,962.22 | 17,731,085.03 |
| Undesignated | 1,094,877.06 | (200,009.23) | (527,917.66) | 1,731,723.99 | (136,748.99) | 233,345.97 | 233,792.86 | 2,945.44 | (84,057.21) | 2,347,952.23 |
| Total Net Position | 5,858,180.20 | 57,133,908.57 | 27,156,869.33 | 6,183,003.44 | 4,136,614.10 | 1,878,544.48 | 233,792.86 | 2,945.44 | 54,474,521.28 | 157,058,379.70 |
| Total Liabilities, Deferred Outflows... | 19,882,917.15 | 93,299,994.25 | 36,199,651.58 | 8,892,640.42 | 15,213,263.49 | 3,289,450.45 | 261,328.53 | 149,336.04 | 66,643,228.11 | 243,831,810.02 |

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
For the Twelve Months Ending Sunday, March 31, 2024

| | ADMIN | MATERIALS MGMT | TELECOM | ARMY SEWER | ARMY WATER | REGIONAL WATER | WQ CONTRACTS | ENGINEERING | REGIONAL DEVELOPMENT | TOTAL |
|---|---------------------|-----------------------|-----------------------|---------------------|---------------------|--------------------|---------------------|-------------------|-------------------------|-----------------------|
| CHANGE IN NET POSITION | | | | | | | | | | |
| OPERATING REVENUE: | | | | | | | | | | |
| Customer Billings | | 10,103,674.37 | 6,569,418.14 | 2,980,150.26 | 1,830,595.69 | 375,704.59 | 1,853,248.66 | 547,266.08 | 219,996.70 | 24,480,054.49 |
| Grant Revenue | (257.50) | | 1,391,722.19 | | | | | | 462,594.06 | 1,854,058.75 |
| Loan Interest Income | | | | | | | | | 458,660.22 | 458,660.22 |
| Other Income | 228,500.00 | 426,371.44 | 9,990.08 | 3,609.97 | | | 1,797.60 | | 41,904.71 | 712,173.80 |
| Total Operating Revenue | 228,242.50 | 10,530,045.81 | 7,971,130.41 | 2,983,760.23 | 1,830,595.69 | 375,704.59 | 1,855,046.26 | 547,266.08 | 1,183,155.69 | 27,504,947.26 |
| OPERATING EXPENSES | | | | | | | | | | |
| Depreciation & Amortization | 393,422.07 | 5,197,003.78 | 3,915,026.89 | 321,440.12 | 446,464.83 | 166,861.82 | | 7,647.80 | | 10,447,867.31 |
| Salaries | 1,325,412.20 | 1,716,837.23 | 1,512,088.23 | 426,001.89 | 441,500.04 | 38,043.51 | 1,161,437.66 | 273,237.37 | 318,757.90 | 7,213,316.03 |
| Fringe Benefits | 511,482.48 | 939,037.42 | 666,448.64 | 270,604.42 | 236,098.63 | 18,742.23 | 620,980.28 | 133,788.89 | 174,054.33 | 3,571,237.32 |
| Operation & Maintenance | 6,050.56 | 954,243.41 | 2,004,946.62 | 134,205.17 | 20,333.06 | 8,042.90 | 77,636.87 | 52,114.87 | 19,030.00 | 3,276,603.46 |
| Waste Diversion | | 549,369.72 | | | | | | | | 549,369.72 |
| Wastewater Treatment | | 576,255.66 | | 1,203,192.58 | | | | | | 1,779,448.24 |
| Closure & Post Closure Costs | | 1,266,768.14 | | | | | | | | 1,266,768.14 |
| Community Benefits | | 857,054.22 | | | | | | | 183,809.18 | 1,040,863.40 |
| Water Purchases | | | | 4,246.50 | 616,278.75 | 118,344.00 | | | | 738,869.25 |
| Office & Administration | 104,844.57 | 83,740.23 | 51,626.45 | 106,145.74 | 9,974.34 | 280.77 | 4,539.60 | 27,151.01 | 7,864.79 | 396,167.50 |
| Insurance | 19,569.36 | 246,991.20 | 176,259.19 | 55,752.15 | 35,714.31 | 6,398.90 | 42,844.86 | 16,369.57 | | 599,899.54 |
| Utilities | | 63,787.90 | 4,993.79 | 66,374.74 | 21,695.02 | 22,377.93 | | | | 179,229.38 |
| Bad Debt Expense | | | (47,410.12) | | | | | | | (27,825.86) |
| Materials & Supplies | | 318,454.42 | | | | | | | 19,584.26 | 318,454.42 |
| Professional Fees | 87,267.93 | 71,545.79 | 11,429.46 | 893.80 | 532.05 | | | | 32,913.48 | 204,582.51 |
| Repairs & Maintenance | | 11,868.13 | | 68,932.83 | 36,286.92 | 42,201.36 | | | | 159,289.24 |
| Automobile | 1,921.50 | 17,400.00 | 73,881.03 | 308,715.53 | | | | 17,075.58 | | 418,993.64 |
| Computer Expenses | 183,997.45 | 13,827.45 | 36,221.85 | 31,828.08 | | | | 44,162.69 | 777.65 | 310,815.17 |
| Admin Allocation | (2,254,696.00) | 930,846.34 | 577,347.92 | 280,749.00 | 200,300.74 | 16,445.37 | 37,815.14 | 50,307.28 | 160,884.21 | |
| Engineering Allocation | 14.77 | 43,066.19 | 17,050.72 | 11,819.55 | 12,064.81 | 1,746.34 | 8,842.13 | (95,012.18) | 407.67 | |
| Water Quality Allocation | | | | (330,871.70) | 68,004.67 | 4,930.65 | 257,621.18 | 315.20 | | |
| NYS Administrative Assessment | | 51,262.00 | 31,001.00 | 15,780.00 | 11,009.00 | 1,771.00 | 7,775.00 | 3,402.00 | | 122,000.00 |
| Total Operating Expenses | 379,286.89 | 13,909,359.23 | 9,030,911.67 | 2,975,810.40 | 2,156,257.17 | 446,186.78 | 2,219,492.72 | 530,560.08 | 918,083.47 | 32,565,948.41 |
| Total Operating Income | (151,044.39) | (3,379,313.42) | (1,059,781.26) | 7,949.83 | (325,661.48) | (70,482.19) | (364,446.46) | 16,706.00 | 265,072.22 | (5,061,001.15) |
| NON-OPERATING REVENUE (EX... | | | | | | | | | | |
| Interest Income | 338,124.02 | 1,412,454.81 | 387,655.54 | 50,097.64 | 27,326.01 | 23,030.55 | | | 743,768.33 | 2,982,456.90 |
| Gain on Sale of Fixed Assets | 83,105.82 | 179,772.03 | | 772.00 | | | | | | 263,649.85 |
| Gain on Trade-In of Fixed Assets | | 83,000.00 | | | | | | | | 83,000.00 |
| Interest Expense | | (544,834.73) | | (58,280.43) | (205,573.28) | (51,269.58) | | | | (859,958.02) |
| Debt Issuance Costs | | | | (42,780.00) | (50,500.00) | | | | | (93,280.00) |
| Total Non-Operating Expense, Net | 421,229.84 | 1,130,392.11 | 387,655.54 | (50,190.79) | (228,747.27) | (28,239.03) | | | 743,768.33 | 2,375,868.73 |
| CHANGE IN NET ASSETS | 270,185.45 | (2,248,921.31) | (672,125.72) | (42,240.96) | (554,408.75) | (98,721.22) | (364,446.46) | 16,706.00 | 1,008,840.55 | (2,685,132.42) |

**Summary of All Units
Change In Net Position
For the Twelve Months Ending Sunday, March 31, 2024**

| GL | Account Description | Annual Budget | YTD Budget | Actual YTD | YTD Variance Over (Under) |
|---------------------------------|------------------------------------|-----------------------|-----------------------|-----------------------|---------------------------------|
| OPERATING REVENUE: | | | | | |
| | Customer Billings | \$26,385,907.40 | \$26,385,907.40 | \$24,480,054.49 | (\$1,905,852.91) |
| | Grant Revenue | 1,906,278.00 | 1,906,278.00 | 1,854,058.75 | (52,219.25) |
| | Loan Interest Income | 518,760.00 | 518,760.00 | 458,660.22 | (60,099.78) |
| | Other Income | 786,266.00 | 786,266.00 | 712,173.80 | (74,092.20) |
| | Total Operating Revenue | 29,597,211.40 | 29,597,211.40 | 27,504,947.26 | (2,092,264.14) |
| OPERATING EXPENSES | | | | | |
| | Depreciation & Amortization | 12,225,200.00 | 12,225,200.00 | 10,300,084.33 | (1,925,115.67) |
| | Amortization, Lease ROU | 0.00 | 0.00 | 147,782.98 | 147,782.98 |
| | Salaries | 7,276,009.00 | 7,276,009.00 | 7,213,316.03 | (62,692.97) |
| | Fringe Benefits | 3,231,605.77 | 3,231,605.77 | 3,571,237.32 | 339,631.55 |
| | Operation & Maintenance | 3,731,107.66 | 3,731,107.66 | 3,286,617.38 | (444,490.28) |
| | Waste Diversion | 588,836.29 | 588,836.29 | 549,369.72 | (39,466.57) |
| | Wastewater Treatment | 2,038,486.00 | 2,038,486.00 | 1,769,434.32 | (269,051.68) |
| | Closure & Post Closure Costs | 1,460,136.00 | 1,460,136.00 | 1,266,768.14 | (193,367.86) |
| | Water Purchases | 946,552.00 | 946,552.00 | 738,869.25 | (207,682.75) |
| | Community Benefits | 1,212,757.18 | 1,212,757.18 | 1,040,863.40 | (171,893.78) |
| | Office & Administration | 601,671.68 | 601,671.68 | 396,167.50 | (205,504.18) |
| | Insurance | 591,400.00 | 591,400.00 | 599,899.54 | 8,499.54 |
| | Utilities | 219,500.00 | 219,500.00 | 179,229.38 | (40,270.62) |
| | Bad Debt Expense | 0.00 | 0.00 | (27,825.86) | (27,825.86) |
| | Materials & Supplies | 330,510.00 | 330,510.00 | 318,454.42 | (12,055.58) |
| | Professional Fees | 375,535.50 | 375,535.50 | 204,582.51 | (170,952.99) |
| | Repairs & Maintenance | 167,781.89 | 167,781.89 | 159,289.24 | (8,492.65) |
| | Automobile | 441,464.42 | 441,464.42 | 418,993.64 | (22,470.78) |
| | Computer Expenses | 390,043.26 | 390,043.26 | 310,815.17 | (79,228.09) |
| | Grants | 153,800.00 | 153,800.00 | 0.00 | (153,800.00) |
| | NYS Administrative Assessment | 125,050.00 | 125,050.00 | 122,000.00 | (3,050.00) |
| | Contingency | 35,658.75 | 35,658.75 | 0.00 | (35,658.75) |
| | Total Operating Expenses | 36,143,105.40 | 36,143,105.40 | 32,565,948.41 | (3,577,156.99) |
| | Total Operating Income | (6,545,894.00) | (6,545,894.00) | (5,061,001.15) | 1,484,892.85 |
| NON-OPERATING REVENUE... | | | | | |
| | Interest Income | 1,914,392.00 | 1,914,392.00 | 2,982,456.90 | 1,068,064.90 |
| | Gain on Sale of Fixed Assets | 224,000.00 | 224,000.00 | 263,649.85 | 39,649.85 |
| | Gain on Trade-In of Fixed Ass... | 0.00 | 0.00 | 83,000.00 | 83,000.00 |
| | Interest Expense | (1,053,965.00) | (1,053,965.00) | (859,958.02) | 194,006.98 |
| | Debt Issuance Costs | (2,280.00) | (2,280.00) | (93,280.00) | (91,000.00) |
| | Total Non-Operating Expe... | 1,082,147.00 | 1,082,147.00 | 2,375,868.73 | 1,293,721.73 |
| | CHANGE IN NET POSITION | (5,463,747.00) | (5,463,747.00) | (2,685,132.42) | 2,778,614.58 |

**Summary of All Units
Change In Net Position
For the Twelve Months Ending Sunday, March 31, 2024**

| <u>GL</u> | <u>Account Description</u> | <u>Annual Budget</u> | <u>YTD Budget</u> | <u>Actual YTD</u> | <u>YTD Variance Over (Under)</u> |
|-----------|----------------------------|--------------------------|-----------------------|-----------------------|--|
|-----------|----------------------------|--------------------------|-----------------------|-----------------------|--|

Administration
Change In Net Position
For the Twelve Months Ending Sunday, March 31, 2024

| GL | Account Description | Annual Budget | YTD Budget | Actual YTD | YTD Variance Over (Under) |
|---------------------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------------------|
| OPERATING REVENUE: | | | | | |
| | Grant Revenue | \$0.00 | \$0.00 | (\$257.50) | (\$257.50) |
| | Other Income | 191,100.00 | 191,100.00 | 228,500.00 | 37,400.00 |
| | Total Operating Revenue | 191,100.00 | 191,100.00 | 228,242.50 | 37,142.50 |
| OPERATING EXPENSES | | | | | |
| | Depreciation & Amortization | 285,800.00 | 285,800.00 | 245,639.09 | (40,160.91) |
| | Amortization, Lease ROU | 0.00 | 0.00 | 147,782.98 | 147,782.98 |
| | Salaries | 1,318,952.00 | 1,318,952.00 | 1,325,412.20 | 6,460.20 |
| | Fringe Benefits | 627,885.00 | 627,885.00 | 511,482.48 | (116,402.52) |
| | Operation & Maintenance | 7,870.00 | 7,870.00 | 6,050.56 | (1,819.44) |
| | Office & Administration | 243,111.50 | 243,111.50 | 104,844.57 | (138,266.93) |
| | Insurance | 19,300.00 | 19,300.00 | 19,569.36 | 269.36 |
| | Professional Fees | 98,538.75 | 98,538.75 | 87,267.93 | (11,270.82) |
| | Automobile | 2,162.50 | 2,162.50 | 1,921.50 | (241.00) |
| | Computer Expenses | 255,495.00 | 255,495.00 | 183,997.45 | (71,497.55) |
| | Admin Allocation | (2,405,187.00) | (2,405,187.00) | (2,254,696.00) | 150,491.00 |
| | Engineering Allocation | 0.00 | 0.00 | 14.77 | 14.77 |
| | Contingency | 9,381.25 | 9,381.25 | 0.00 | (9,381.25) |
| | Total Operating Expenses | 463,309.00 | 463,309.00 | 379,286.89 | (84,022.11) |
| | Total Operating Income | (272,209.00) | (272,209.00) | (151,044.39) | 121,164.61 |
| NON-OPERATING REVENUE... | | | | | |
| | Interest Income | 228,580.00 | 228,580.00 | 338,124.02 | 109,544.02 |
| | Gain on Sale of Fixed Assets | 104,000.00 | 104,000.00 | 83,105.82 | (20,894.18) |
| | Total Non-Operating Expe... | 332,580.00 | 332,580.00 | 421,229.84 | 88,649.84 |
| | CHANGE IN NET POSITION | 60,371.00 | 60,371.00 | 270,185.45 | 209,814.45 |

Materials Management
Change In Net Position
For the Twelve Months Ending Sunday, March 31, 2024

| GL | Account Description | Annual Budget | YTD Budget | Actual YTD | YTD Variance Over (Under) |
|---------------------------------|------------------------------------|-----------------------|-----------------------|-----------------------|---------------------------------|
| OPERATING REVENUE: | | | | | |
| | Customer Billings | \$11,296,725.00 | \$11,296,725.00 | \$10,103,674.37 | (\$1,193,050.63) |
| | Grant Revenue | 97,975.00 | 97,975.00 | 0.00 | (97,975.00) |
| | Other Income | 550,884.00 | 550,884.00 | 426,371.44 | (124,512.56) |
| | Total Operating Revenue | 11,945,584.00 | 11,945,584.00 | 10,530,045.81 | (1,415,538.19) |
| OPERATING EXPENSES | | | | | |
| | Depreciation & Amortization | 5,819,000.00 | 5,819,000.00 | 5,197,003.78 | (621,996.22) |
| | Salaries | 1,736,654.00 | 1,736,654.00 | 1,716,837.23 | (19,816.77) |
| | Fringe Benefits | 816,866.50 | 816,866.50 | 939,037.42 | 122,170.92 |
| | Operation & Maintenance | 1,174,193.39 | 1,174,193.39 | 964,257.33 | (209,936.06) |
| | Waste Diversion | 588,836.29 | 588,836.29 | 549,369.72 | (39,466.57) |
| | Wastewater Treatment | 650,000.00 | 650,000.00 | 566,241.74 | (83,758.26) |
| | Closure & Post Closure Costs | 1,460,136.00 | 1,460,136.00 | 1,266,768.14 | (193,367.86) |
| | Community Benefits | 1,028,948.00 | 1,028,948.00 | 857,054.22 | (171,893.78) |
| | Office & Administration | 106,043.21 | 106,043.21 | 83,740.23 | (22,302.98) |
| | Insurance | 241,500.00 | 241,500.00 | 246,991.20 | 5,491.20 |
| | Utilities | 90,000.00 | 90,000.00 | 63,787.90 | (26,212.10) |
| | Materials & Supplies | 330,510.00 | 330,510.00 | 318,454.42 | (12,055.58) |
| | Professional Fees | 86,964.50 | 86,964.50 | 71,545.79 | (15,418.71) |
| | Repairs & Maintenance | 15,000.00 | 15,000.00 | 11,868.13 | (3,131.87) |
| | Automobile | 17,300.00 | 17,300.00 | 17,400.00 | 100.00 |
| | Computer Expenses | 18,316.61 | 18,316.61 | 13,827.45 | (4,489.16) |
| | Admin Allocation | 991,199.00 | 991,199.00 | 930,846.34 | (60,352.66) |
| | Engineering Allocation | 45,483.00 | 45,483.00 | 43,066.19 | (2,416.81) |
| | NYS Administrative Assessment | 54,539.00 | 54,539.00 | 51,262.00 | (3,277.00) |
| | Contingency | 1,277.50 | 1,277.50 | 0.00 | (1,277.50) |
| | Total Operating Expenses | 15,272,767.00 | 15,272,767.00 | 13,909,359.23 | (1,363,407.77) |
| | Total Operating Income | (3,327,183.00) | (3,327,183.00) | (3,379,313.42) | (52,130.42) |
| NON-OPERATING REVENUE... | | | | | |
| | Interest Income | 841,856.00 | 841,856.00 | 1,412,454.81 | 570,598.81 |
| | Gain on Sale of Fixed Assets | 120,000.00 | 120,000.00 | 179,772.03 | 59,772.03 |
| | Gain on Trade-In of Fixed Ass... | 0.00 | 0.00 | 83,000.00 | 83,000.00 |
| | Interest Expense | (603,663.00) | (603,663.00) | (544,834.73) | 58,828.27 |
| | Total Non-Operating Expe... | 358,193.00 | 358,193.00 | 1,130,392.11 | 772,199.11 |
| | CHANGE IN NET POSITION | (2,968,990.00) | (2,968,990.00) | (2,248,921.31) | 720,068.69 |

Telecommunications
Change In Net Position
For the Twelve Months Ending Sunday, March 31, 2024

| GL | Account Description | Annual Budget | YTD Budget | Actual YTD | YTD Variance Over (Under) |
|---------------------------------|------------------------------------|-----------------------|-----------------------|-----------------------|---------------------------------|
| OPERATING REVENUE: | | | | | |
| | Customer Billings | \$6,249,057.00 | \$6,249,057.00 | \$6,569,418.14 | \$320,361.14 |
| | Grant Revenue | 1,306,303.00 | 1,306,303.00 | 1,391,722.19 | 85,419.19 |
| | Other Income | 12,000.00 | 12,000.00 | 9,990.08 | (2,009.92) |
| | Total Operating Revenue | 7,567,360.00 | 7,567,360.00 | 7,971,130.41 | 403,770.41 |
| OPERATING EXPENSES | | | | | |
| | Depreciation & Amortization | 4,734,400.00 | 4,734,400.00 | 3,915,026.89 | (819,373.11) |
| | Salaries | 1,516,770.00 | 1,516,770.00 | 1,512,088.23 | (4,681.77) |
| | Fringe Benefits | 507,591.00 | 507,591.00 | 666,448.64 | 158,857.64 |
| | Operation & Maintenance | 2,158,993.50 | 2,158,993.50 | 2,004,946.62 | (154,046.88) |
| | Office & Administration | 63,211.50 | 63,211.50 | 51,626.45 | (11,585.05) |
| | Insurance | 179,000.00 | 179,000.00 | 176,259.19 | (2,740.81) |
| | Utilities | 6,000.00 | 6,000.00 | 4,993.79 | (1,006.21) |
| | Bad Debt Expense | 0.00 | 0.00 | (47,410.12) | (47,410.12) |
| | Professional Fees | 89,589.00 | 89,589.00 | 11,429.46 | (78,159.54) |
| | Automobile | 85,700.00 | 85,700.00 | 73,881.03 | (11,818.97) |
| | Computer Expenses | 38,214.00 | 38,214.00 | 36,221.85 | (1,992.15) |
| | Admin Allocation | 605,606.00 | 605,606.00 | 577,347.92 | (28,258.08) |
| | Engineering Allocation | 12,690.00 | 12,690.00 | 17,050.72 | 4,360.72 |
| | NYS Administrative Assessment | 30,901.00 | 30,901.00 | 31,001.00 | 100.00 |
| | Contingency | 25,000.00 | 25,000.00 | 0.00 | (25,000.00) |
| | Total Operating Expenses | 10,053,666.00 | 10,053,666.00 | 9,030,911.67 | (1,022,754.33) |
| | Total Operating Income | (2,486,306.00) | (2,486,306.00) | (1,059,781.26) | 1,426,524.74 |
| NON-OPERATING REVENUE... | | | | | |
| | Interest Income | 262,856.00 | 262,856.00 | 387,655.54 | 124,799.54 |
| | Total Non-Operating Expe... | 262,856.00 | 262,856.00 | 387,655.54 | 124,799.54 |
| | CHANGE IN NET POSITION | (2,223,450.00) | (2,223,450.00) | (672,125.72) | 1,551,324.28 |

Water Quality
Change In Net Position
For the Twelve Months Ending Sunday, March 31, 2024

| GL | Account Description | Annual Budget | YTD Budget | Actual YTD | YTD Variance Over (Under) |
|---------------------------------|------------------------------------|-----------------------|-----------------------|-----------------------|---------------------------------|
| OPERATING REVENUE: | | | | | |
| | Customer Billings | \$7,826,791.40 | \$7,826,791.40 | \$7,039,699.20 | (\$787,092.20) |
| | Other Income | 3,610.00 | 3,610.00 | 5,407.57 | 1,797.57 |
| | Total Operating Revenue | 7,830,401.40 | 7,830,401.40 | 7,045,106.77 | (785,294.63) |
| OPERATING EXPENSES | | | | | |
| | Depreciation & Amortization | 1,377,600.00 | 1,377,600.00 | 934,766.77 | (442,833.23) |
| | Salaries | 2,007,215.00 | 2,007,215.00 | 2,066,983.10 | 59,768.10 |
| | Fringe Benefits | 994,672.27 | 994,672.27 | 1,146,425.56 | 151,753.29 |
| | Operation & Maintenance | 243,316.77 | 243,316.77 | 240,218.00 | (3,098.77) |
| | Wastewater Treatment | 1,388,486.00 | 1,388,486.00 | 1,203,192.58 | (185,293.42) |
| | Water Purchases | 946,552.00 | 946,552.00 | 738,869.25 | (207,682.75) |
| | Office & Administration | 135,863.25 | 135,863.25 | 120,940.45 | (14,922.80) |
| | Insurance | 135,000.00 | 135,000.00 | 140,710.22 | 5,710.22 |
| | Utilities | 123,500.00 | 123,500.00 | 110,447.69 | (13,052.31) |
| | Professional Fees | 4,537.30 | 4,537.30 | 1,425.85 | (3,111.45) |
| | Repairs & Maintenance | 152,781.89 | 152,781.89 | 147,421.11 | (5,360.78) |
| | Automobile | 314,101.92 | 314,101.92 | 308,715.53 | (5,386.39) |
| | Computer Expenses | 31,926.00 | 31,926.00 | 31,828.08 | (97.92) |
| | Admin Allocation | 592,662.00 | 592,662.00 | 535,310.25 | (57,351.75) |
| | Engineering Allocation | 42,413.00 | 42,413.00 | 34,472.83 | (7,940.17) |
| | Water Quality Allocation | 0.00 | 0.00 | (315.20) | (315.20) |
| | NYS Administrative Assessment | 36,215.00 | 36,215.00 | 36,335.00 | 120.00 |
| | Total Operating Expenses | 8,526,842.40 | 8,526,842.40 | 7,797,747.07 | (729,095.33) |
| | Total Operating Income | (696,441.00) | (696,441.00) | (752,640.30) | (56,199.30) |
| NON-OPERATING REVENUE... | | | | | |
| | Interest Income | 63,700.00 | 63,700.00 | 100,454.20 | 36,754.20 |
| | Gain on Sale of Fixed Assets | 0.00 | 0.00 | 772.00 | 772.00 |
| | Interest Expense | (450,302.00) | (450,302.00) | (315,123.29) | 135,178.71 |
| | Debt Issuance Costs | (2,280.00) | (2,280.00) | (93,280.00) | (91,000.00) |
| | Total Non-Operating Expe... | (388,882.00) | (388,882.00) | (307,177.09) | 81,704.91 |
| | CHANGE IN NET POSITION | (1,085,323.00) | (1,085,323.00) | (1,059,817.39) | 25,505.61 |

**Army Sewer
Change in Net Position
For the Twelve Months Ending Sunday, March 31, 2024**

| GL | Account Description | Annual Budget | YTD Budget | Actual YTD | YTD Variance Over (Under) |
|---------------------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------------------|
| OPERATING REVENUE: | | | | | |
| | Customer Billings | \$3,367,992.40 | \$3,367,992.40 | \$2,980,150.26 | (\$387,842.14) |
| | Other Income | 3,610.00 | 3,610.00 | 3,609.97 | (0.03) |
| | Total Operating Revenue | 3,371,602.40 | 3,371,602.40 | 2,983,760.23 | (387,842.17) |
| OPERATING EXPENSES | | | | | |
| | Depreciation & Amortization | 581,900.00 | 581,900.00 | 321,440.12 | (260,459.88) |
| | Salaries | 478,629.00 | 478,629.00 | 426,001.89 | (52,627.11) |
| | Fringe Benefits | 243,864.75 | 243,864.75 | 270,604.42 | 26,739.67 |
| | Operation & Maintenance | 134,175.29 | 134,175.29 | 134,205.17 | 29.88 |
| | Wastewater Treatment | 1,388,486.00 | 1,388,486.00 | 1,203,192.58 | (185,293.42) |
| | Water Purchases | 4,500.00 | 4,500.00 | 4,246.50 | (253.50) |
| | Office & Administration | 113,517.45 | 113,517.45 | 106,145.74 | (7,371.71) |
| | Insurance | 52,800.00 | 52,800.00 | 55,752.15 | 2,952.15 |
| | Utilities | 68,500.00 | 68,500.00 | 66,374.74 | (2,125.26) |
| | Professional Fees | 2,296.30 | 2,296.30 | 893.80 | (1,402.50) |
| | Repairs & Maintenance | 70,952.69 | 70,952.69 | 68,932.83 | (2,019.86) |
| | Automobile | 314,101.92 | 314,101.92 | 308,715.53 | (5,386.39) |
| | Computer Expenses | 31,926.00 | 31,926.00 | 31,828.08 | (97.92) |
| | Admin Allocation | 354,175.00 | 354,175.00 | 280,749.00 | (73,426.00) |
| | Engineering Allocation | 14,729.00 | 14,729.00 | 11,819.55 | (2,909.45) |
| | Water Quality Allocation | (304,659.00) | (304,659.00) | (330,871.70) | (26,212.70) |
| | NYS Administrative Assessment | 15,728.00 | 15,728.00 | 15,780.00 | 52.00 |
| | Total Operating Expenses | 3,565,622.40 | 3,565,622.40 | 2,975,810.40 | (589,812.00) |
| | Total Operating Income | (194,020.00) | (194,020.00) | 7,949.83 | 201,969.83 |
| NON-OPERATING REVENUE... | | | | | |
| | Interest Income | 30,900.00 | 30,900.00 | 50,097.64 | 19,197.64 |
| | Gain on Sale of Fixed Assets | 0.00 | 0.00 | 772.00 | 772.00 |
| | Interest Expense | (173,500.00) | (173,500.00) | (58,280.43) | 115,219.57 |
| | Debt Issuance Costs | (2,280.00) | (2,280.00) | (42,780.00) | (40,500.00) |
| | Total Non-Operating Expe... | (144,880.00) | (144,880.00) | (50,190.79) | 94,689.21 |
| | CHANGE IN NET POSITION | (338,900.00) | (338,900.00) | (42,240.96) | 296,659.04 |

**Army Water Line
Change In Net Position
For the Twelve Months Ending Sunday, March 31, 2024**

| GL | Account Description | Annual Budget | YTD Budget | Actual YTD | YTD Variance Over (Under) |
|---------------------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------------------|
| OPERATING REVENUE: | | | | | |
| | Customer Billings | \$2,147,895.00 | \$2,147,895.00 | \$1,830,595.69 | (\$317,299.31) |
| | Total Operating Revenue | 2,147,895.00 | 2,147,895.00 | 1,830,595.69 | (317,299.31) |
| OPERATING EXPENSES | | | | | |
| | Depreciation & Amortization | 626,300.00 | 626,300.00 | 446,464.83 | (179,835.17) |
| | Salaries | 456,735.00 | 456,735.00 | 441,500.04 | (15,234.96) |
| | Fringe Benefits | 220,272.00 | 220,272.00 | 236,098.63 | 15,826.63 |
| | Operation & Maintenance | 21,418.00 | 21,418.00 | 20,333.06 | (1,084.94) |
| | Water Purchases | 817,052.00 | 817,052.00 | 616,278.75 | (200,773.25) |
| | Office & Administration | 15,095.80 | 15,095.80 | 9,974.34 | (5,121.46) |
| | Insurance | 38,700.00 | 38,700.00 | 35,714.31 | (2,985.69) |
| | Utilities | 25,000.00 | 25,000.00 | 21,695.02 | (3,304.98) |
| | Professional Fees | 1,741.00 | 1,741.00 | 532.05 | (1,208.95) |
| | Repairs & Maintenance | 37,704.20 | 37,704.20 | 36,286.92 | (1,417.28) |
| | Admin Allocation | 183,063.00 | 183,063.00 | 200,300.74 | 17,237.74 |
| | Engineering Allocation | 14,117.00 | 14,117.00 | 12,064.81 | (2,052.19) |
| | Water Quality Allocation | 97,424.00 | 97,424.00 | 68,004.67 | (29,419.33) |
| | NYS Administrative Assessment | 10,973.00 | 10,973.00 | 11,009.00 | 36.00 |
| | Total Operating Expenses | 2,565,595.00 | 2,565,595.00 | 2,156,257.17 | (409,337.83) |
| | Total Operating Income | (417,700.00) | (417,700.00) | (325,661.48) | 92,038.52 |
| NON-OPERATING REVENUE... | | | | | |
| | Interest Income | 16,900.00 | 16,900.00 | 27,326.01 | 10,426.01 |
| | Interest Expense | (225,500.00) | (225,500.00) | (205,573.28) | 19,926.72 |
| | Debt Issuance Costs | 0.00 | 0.00 | (50,500.00) | (50,500.00) |
| | Total Non-Operating Expe... | (208,600.00) | (208,600.00) | (228,747.27) | (20,147.27) |
| | CHANGE IN NET POSITION | (626,300.00) | (626,300.00) | (554,408.75) | 71,891.25 |

**Regional Water Line
Change In Net Position
For the Twelve Months Ending Sunday, March 31, 2024**

| GL | Account Description | Annual Budget | YTD Budget | Actual YTD | YTD Variance Over (Under) |
|---------------------------------|------------------------------------|---------------------|---------------------|--------------------|---------------------------------|
| OPERATING REVENUE: | | | | | |
| | Customer Billings | \$389,627.00 | \$389,627.00 | \$375,704.59 | (\$13,922.41) |
| | Total Operating Revenue | 389,627.00 | 389,627.00 | 375,704.59 | (13,922.41) |
| OPERATING EXPENSES | | | | | |
| | Depreciation & Amortization | 169,400.00 | 169,400.00 | 166,861.82 | (2,538.18) |
| | Salaries | 34,638.00 | 34,638.00 | 38,043.51 | 3,405.51 |
| | Fringe Benefits | 16,608.00 | 16,608.00 | 18,742.23 | 2,134.23 |
| | Operation & Maintenance | 8,830.00 | 8,830.00 | 8,042.90 | (787.10) |
| | Water Purchases | 125,000.00 | 125,000.00 | 118,344.00 | (6,656.00) |
| | Office & Administration | 250.00 | 250.00 | 280.77 | 30.77 |
| | Insurance | 6,200.00 | 6,200.00 | 6,398.90 | 198.90 |
| | Utilities | 30,000.00 | 30,000.00 | 22,377.93 | (7,622.07) |
| | Professional Fees | 500.00 | 500.00 | 0.00 | (500.00) |
| | Repairs & Maintenance | 44,125.00 | 44,125.00 | 42,201.36 | (1,923.64) |
| | Admin Allocation | 16,798.00 | 16,798.00 | 16,445.37 | (352.63) |
| | Engineering Allocation | 2,492.00 | 2,492.00 | 1,746.34 | (745.66) |
| | Water Quality Allocation | 6,201.00 | 6,201.00 | 4,930.65 | (1,270.35) |
| | NYS Administrative Assessment | 1,765.00 | 1,765.00 | 1,771.00 | 6.00 |
| | Total Operating Expenses | 462,807.00 | 462,807.00 | 446,186.78 | (16,620.22) |
| | Total Operating Income | (73,180.00) | (73,180.00) | (70,482.19) | 2,697.81 |
| NON-OPERATING REVENUE... | | | | | |
| | Interest Income | 15,900.00 | 15,900.00 | 23,030.55 | 7,130.55 |
| | Interest Expense | (51,302.00) | (51,302.00) | (51,269.58) | 32.42 |
| | Total Non-Operating Expe... | (35,402.00) | (35,402.00) | (28,239.03) | 7,162.97 |
| | CHANGE IN NET POSITION | (108,582.00) | (108,582.00) | (98,721.22) | 9,860.78 |

**Water Sewer Contracts
Change In Net Position
For the Twelve Months Ending Sunday, March 31, 2024**

| GL | Account Description | Annual Budget | YTD Budget | Actual YTD | YTD Variance Over (Under) |
|---------------------------------|---------------------------------|---------------------|---------------------|---------------------|---------------------------------|
| OPERATING REVENUE: | | | | | |
| | Customer Billings | \$1,921,277.00 | \$1,921,277.00 | \$1,853,248.66 | (\$68,028.34) |
| | Other Income | 0.00 | 0.00 | 1,797.60 | 1,797.60 |
| | Total Operating Revenue | 1,921,277.00 | 1,921,277.00 | 1,855,046.26 | (66,230.74) |
| OPERATING EXPENSES | | | | | |
| | Salaries | 1,037,213.00 | 1,037,213.00 | 1,161,437.66 | 124,224.66 |
| | Fringe Benefits | 513,927.52 | 513,927.52 | 620,980.28 | 107,052.76 |
| | Operation & Maintenance | 78,893.48 | 78,893.48 | 77,636.87 | (1,256.61) |
| | Office & Administration | 7,000.00 | 7,000.00 | 4,539.60 | (2,460.40) |
| | Insurance | 37,300.00 | 37,300.00 | 42,844.86 | 5,544.86 |
| | Admin Allocation | 38,626.00 | 38,626.00 | 37,815.14 | (810.86) |
| | Engineering Allocation | 11,075.00 | 11,075.00 | 8,842.13 | (2,232.87) |
| | Water Quality Allocation | 201,034.00 | 201,034.00 | 257,621.18 | 56,587.18 |
| | NYS Administrative Assessment | 7,749.00 | 7,749.00 | 7,775.00 | 26.00 |
| | Total Operating Expenses | 1,932,818.00 | 1,932,818.00 | 2,219,492.72 | 286,674.72 |
| | Total Operating Income | (11,541.00) | (11,541.00) | (364,446.46) | (352,905.46) |
| NON-OPERATING REVENUE... | | | | | |
| | CHANGE IN NET POSITION | (11,541.00) | (11,541.00) | (364,446.46) | (352,905.46) |

Engineering
Change In Net Position
For the Twelve Months Ending Sunday, March 31, 2024

| GL | Account Description | Annual Budget | YTD Budget | Actual YTD | YTD Variance Over (Under) |
|---------------------------------|---------------------------------|-------------------|-------------------|-------------------|---------------------------------|
| OPERATING REVENUE: | | | | | |
| | Customer Billings | \$734,055.00 | \$734,055.00 | \$547,266.08 | (\$186,788.92) |
| | Total Operating Revenue | 734,055.00 | 734,055.00 | 547,266.08 | (186,788.92) |
| OPERATING EXPENSES | | | | | |
| | Depreciation & Amortization | 8,400.00 | 8,400.00 | 7,647.80 | (752.20) |
| | Salaries | 367,950.00 | 367,950.00 | 273,237.37 | (94,712.63) |
| | Fringe Benefits | 149,805.00 | 149,805.00 | 133,788.89 | (16,016.11) |
| | Operation & Maintenance | 127,534.00 | 127,534.00 | 52,114.87 | (75,419.13) |
| | Office & Administration | 36,785.00 | 36,785.00 | 27,151.01 | (9,633.99) |
| | Insurance | 16,600.00 | 16,600.00 | 16,369.57 | (230.43) |
| | Professional Fees | 1,000.00 | 1,000.00 | 0.00 | (1,000.00) |
| | Automobile | 22,200.00 | 22,200.00 | 17,075.58 | (5,124.42) |
| | Computer Expenses | 45,314.00 | 45,314.00 | 44,162.69 | (1,151.31) |
| | Admin Allocation | 51,386.00 | 51,386.00 | 50,307.28 | (1,078.72) |
| | Engineering Allocation | (101,133.00) | (101,133.00) | (95,012.18) | 6,120.82 |
| | Water Quality Allocation | 0.00 | 0.00 | 315.20 | 315.20 |
| | NYS Administrative Assessment | 3,395.00 | 3,395.00 | 3,402.00 | 7.00 |
| | Total Operating Expenses | 729,236.00 | 729,236.00 | 530,560.08 | (198,675.92) |
| | Total Operating Income | 4,819.00 | 4,819.00 | 16,706.00 | 11,887.00 |
| NON-OPERATING REVENUE... | | | | | |
| | CHANGE IN NET POSITION | 4,819.00 | 4,819.00 | 16,706.00 | 11,887.00 |

**Regional Development
Change In Net Position
For the Twelve Months Ending Sunday, March 31, 2024**

| GL | Account Description | Annual Budget | YTD Budget | Actual YTD | YTD Variance Over (Under) |
|---------------------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------------------|
| OPERATING REVENUE: | | | | | |
| | Customer Billings | \$279,279.00 | \$279,279.00 | \$219,996.70 | (\$59,282.30) |
| | Grant Revenue | 502,000.00 | 502,000.00 | 462,594.06 | (39,405.94) |
| | Loan Interest Income | 518,760.00 | 518,760.00 | 458,660.22 | (60,099.78) |
| | Other Income | 28,672.00 | 28,672.00 | 41,904.71 | 13,232.71 |
| | Total Operating Revenue | 1,328,711.00 | 1,328,711.00 | 1,183,155.69 | (145,555.31) |
| OPERATING EXPENSES | | | | | |
| | Salaries | 328,468.00 | 328,468.00 | 318,757.90 | (9,710.10) |
| | Fringe Benefits | 134,786.00 | 134,786.00 | 174,054.33 | 39,268.33 |
| | Operation & Maintenance | 19,200.00 | 19,200.00 | 19,030.00 | (170.00) |
| | Community Benefits | 183,809.18 | 183,809.18 | 183,809.18 | 0.00 |
| | Office & Administration | 16,657.22 | 16,657.22 | 7,864.79 | (8,792.43) |
| | Bad Debt Expense | 0.00 | 0.00 | 19,584.26 | 19,584.26 |
| | Professional Fees | 94,905.95 | 94,905.95 | 32,913.48 | (61,992.47) |
| | Computer Expenses | 777.65 | 777.65 | 777.65 | 0.00 |
| | Grants | 153,800.00 | 153,800.00 | 0.00 | (153,800.00) |
| | Admin Allocation | 164,334.00 | 164,334.00 | 160,884.21 | (3,449.79) |
| | Engineering Allocation | 547.00 | 547.00 | 407.67 | (139.33) |
| | Total Operating Expenses | 1,097,285.00 | 1,097,285.00 | 918,083.47 | (179,201.53) |
| | Total Operating Income | 231,426.00 | 231,426.00 | 265,072.22 | 33,646.22 |
| NON-OPERATING REVENUE... | | | | | |
| | Interest Income | 517,400.00 | 517,400.00 | 743,768.33 | 226,368.33 |
| | Total Non-Operating Expe... | 517,400.00 | 517,400.00 | 743,768.33 | 226,368.33 |
| | CHANGE IN NET POSITION | 748,826.00 | 748,826.00 | 1,008,840.55 | 260,014.55 |

Development Authority of the North Country
 Technical Services Summary Report
 May 2024

NON-LEWIS COUNTY CONTRACTS

| Company | Customer | Contract Type | Description of Services/Contract Title | Current Agreement (\$) | New Agreement / Amendment (\$) | Total Agreement | Start Date | End Date | County |
|---------|--------------------|---------------|--|------------------------|--------------------------------|-----------------|------------|-----------|--------------|
| 60 | Town of Gouverneur | SSA | East/West Side Ross Valve SCADA Integration | | \$ 10,000.00 | \$ 10,000.00 | 4/1/2024 | 12/1/2024 | St. Lawrence |
| 60 | Town of Gouverneur | TSA | Sewer District No. 1 CCTV Inspection | | \$ 20,500.00 | \$ 20,500.00 | 4/15/2024 | 8/1/2024 | St. Lawrence |
| 60 | Town of Louisville | TSA | Water System Improvement Project Amendment 3 - Construction Phase Services | \$ 34,500.00 | \$ 20,000.00 | \$ 54,500.00 | 4/1/2024 | 9/30/2025 | St. Lawrence |
| | | | | | | \$ - | | | |
| | | | | | | \$ - | | | |
| | | | | | | \$ - | | | |
| | | | | | | \$ - | | | |
| | | | | | | \$ - | | | |
| | | | | | | \$ - | | | |
| | | | | | | \$ - | | | |
| | | | | | | \$ - | | | |
| | | | | | | \$ - | | | |

LEWIS COUNTY CONTRACTS

| Company | Customer | Contract Type | Description of Services/Contract Title | Current Agreement (\$) | New Agreement / Amendment (\$) | Total Agreement | Start Date | End Date | County |
|---------|----------|---------------|--|------------------------|--------------------------------|-----------------|------------|----------|--------|
| | | | | | | | | | |

Contract Types

GIS - GIS Services
 MS - WQ Management Services
 O&M - WQ Operations & Maintenance
 SSA - SCADA Services

SUB - Subrecipient
 TSA - Technical Services
 WSA - Water Service Agreement

Contract Criteria

Board Resolution No 2021-03-63 authorized staff replacing individual resolutions and agreement with a Technical Services Summary Report for contracts meeting the following criteria:

- 1) Annual Contract amount is less than \$100K or renewal of an existing service, and
- 2) Service requested is within the Authority's Tri-County Area

Board Resolution No 2021-03-64 authorized the ED to execute GIS Contracts. The ED shall report such agreements on the Technical Services Summary Report.

Board Resolution No 2016-08-93 authorized ED to enter into contracts as the NBRC LDD in Jefferson, Lewis, St Lawrence and Franklin Counties. The ED shall report such contract to the Board



Board Resolution No. 2024-05-39
May 23, 2024

**TECHNICAL SERVICES AGREEMENT
VILLAGE OF MALONE
LEAD SERVICE LINE INVENTORY AMENDMENT NO. 1**

Whereas, pursuant to **Resolution Numbers 2017-08-89, 2021-12-131, and 2023-10-82** the Development Authority of the North County (Authority) and the Village of Malone (Village) entered into agreements to provide Management Services for the Village's Water and Wastewater Treatment Facilities, and

Whereas, pursuant to **Resolution No. 2023-08-62**, the Authority and Village entered into an agreement to provide project management, funding/financial administrative assistance, and Lead Service Line Inventory (LSLI) development ahead of the October 16, 2024 deadline, and

Whereas, the project is being funded through the Drinking Water State Revolving Fund (DWSRF) Bipartisan Infrastructure Law Lead Service Line Replacement (BIL-LSLR) funding administered by the Environmental Facilities Corporation (EFC); and

Whereas, the BIL-LSLR funding program requires the inclusion of the Mandatory State Revolving Fund Equivalency Project Terms and Conditions dated October 1, 2023; and

Whereas, the Agreement dated August 28, 2023 between the Village and Authority shall be amended to include the Mandatory State Revolving Fund Equivalency Project Terms and Conditions dated October 1, 2023 as required by EFC, and

Whereas, the Authority will apply for a full waiver of the requirements as they are not applicable to the scope of work that the Authority is providing, and

Whereas, if a full waiver is not approved, then the Authority will not be able to complete the work as proposed.

Now, therefore be it

RESOLVED, that the Technical Services Agreement, by and between the Authority and the Village of Malone, is hereby amended. The Executive Director is hereby authorized and directed to execute said Amendment.

AMENDMENT 1

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
TECHNICAL SERVICES AGREEMENT
LEAD SERVICE LINE INVENTORY

WITH THE

VILLAGE OF MALONE

WHEREAS, the Development Authority of the North Country (Authority) and the Village of Malone (Village) entered into an Agreement dated August 28, 2023 for an amount not to exceed \$55,500 to assist the Village with the development of the state mandated Lead Service Line Inventory by the October 24, 2024 deadline; and

WHEREAS, the project is being funded through the Drinking Water State Revolving Fund (DWSRF) Bipartisan Infrastructure Law Lead Service Line Replacement (BIL-LSLR) funding administered by the Environmental Facilities Corporation (EFC); and

WHEREAS, the BIL-LSLR funding program requires the inclusion of the Mandatory State Revolving Fund Equivalency Project Terms and Conditions dated October 1, 2023; and

WHEREAS, the Agreement dated August 28, 2023 between the Village and Authority shall be amended to include the Mandatory State Revolving Fund Equivalency Project Terms and Conditions dated October 1, 2023 as required by EFC, and

WHEREAS, the Authority will apply for a full waiver of the requirements as they are not applicable to the scope of work that the Authority is providing, and

WHEREAS, if a full waiver is not approved, then the Authority will not be able to complete the work as proposed.

NOW, THEREFORE, the Authority and the Village agree to amend the agreement for the inclusion of the Mandatory State Revolving Fund Equivalency Project Terms and Conditions dated October 1, 2023.

The return of one signed copy of this Amendment, together with the formal resolution of approval, constitutes acceptance of this Amendment and shall be written authorization for the Authority to proceed with contract services up to the amount agreed upon.

All of the above is established by the signatures of the authorized representatives of the parties.

DEVELOPMENT AUTHORITY
OF THE NORTH COUNTRY

VILLAGE OF MALONE

By: _____

By: _____

Carl E. Farone, Jr.
Executive Director

Andrea M. Dumas
Mayor



Board Resolution No. 2024-05-40
May 23, 2024

**TECHNICAL ASSISTANCE SERVICES AGREEMENT
VILLAGE OF MALONE
WASTEWATER TREATMENT PLANT IMPROVEMENT
LANDFILL LEACHATE PRETREATMENT**

Whereas, pursuant to **Resolution Numbers 2017-08-89, 2021-12-131, and 2023-10-82** the Development Authority of the North County (Authority) and the Village of Malone (Village) entered into agreements to provide Management Services for the Village's Water and Wastewater Treatment Facilities, and

Whereas, the Village was awarded a \$30,000 Engineering Planning Grant (EPG) from New York State Environmental Facilities Corporation (EFC) for a Wastewater Treatment Plant (WWTP) Leachate Pretreatment Study in December 2021, and

Whereas, the result of that study recommended improvements to the Village's WWTP to address concerns related Ultraviolet (UV) Transmittance to address disinfection requirements and emerging contaminants at an estimated cost of \$14.5 million, and

Whereas, the Village listed the project with EFC to address the concerns with emerging contaminants and was notified the project is eligible for full grant funding, and

Whereas, the Village has requested technical services from the Authority to include project management, funding/financial administrative assistance, and engineer solicitation in support of implementing this project, and

Whereas, the total cost of the services to be provided by the Authority through completion of the preliminary engineering report shall not exceed \$15,000.

Now, therefore be it

RESOLVED, that the Technical Services Agreement, by and between the Authority and the Village of Malone, is hereby approved. The Executive Director is hereby authorized and directed to execute said Agreement.

TECHNICAL SERVICES AGREEMENT FOR
WASTEWATER TREATMENT PLANT IMPROVEMENT TO INCLUDE LANDFILL LEACHATE
PRETREATMENT

WITH THE

VILLAGE OF MALONE

This Agreement entered into this 3rd day of April 2024, by and between:

VILLAGE OF MALONE, a municipal corporation of the State of New York having an office building and principal place of business located at 343 W. Main Street, Malone, NY 12953, herein after referred to as "Village",

And

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY, a public benefit corporation organized and existing under the laws of the State of New York, having an office and principal place of business located at 317 Washington Street, Watertown, New York 13601, hereinafter referred to as "Authority".

Recitals

1. The Authority has been working with the Village of Malone since 2018 to provide **Water Quality Management and Engineering services related to the Village's water and wastewater facilities.**
2. The Village was awarded a \$30,000 Engineering Planning Grant (EPG) from the NYS Environmental Facilities Corporation (EFC) for a Wastewater Treatment Plant Leachate Pretreatment Study in December 2021.
3. The Village submitted the project to EFC for listing with concerns for Emerging Contaminants. The Village was notified that it was eligible for full funding of the project in the amount of \$14.5 Million dollars.
4. The Village has requested technical services from the Authority to assist in the implementation of this project. At its Board meeting held on April 3, 2024, the Village Board approved the Authority to assist with this task. A copy of this Resolution has been attached as Exhibit A.
5. This Agreement is authorized under Section 2704(17) of the Public Authorities Law.

Agreement

In consideration of the mutual covenants here contained, the parties agree as follows:

1. The scope of services that will be performed by the Authority is as follows:

Phase 1

a. Project Management:

The Authority will coordinate aspects of the project during each phase. This task will include **coordinating with the Village's** project engineer-of-record, communicating with the Village Board, attending Village Board meetings (as requested) to report on project status, coordinating with Village staff **prior to and during the project, and coordinating with the Village's** funding and legal consultants and regulatory agencies throughout the project to assist in obtaining proper approvals.

b. Funding/Financial Administrative Assistance:

Provide assistance with budgets, financial report preparation, progress reports, MWBE reporting, preparation of drawdown requests, review of supporting documentation, and other mandatory funding agency requirements as required by the terms of the EPG. The Authority will provide funding administration services to the Village to assist in executing project financing agreements (PFA) and grant agreements, manage Village-retained professional services for short-term/interim financing.

c. Development of the PER Request for Proposal (RFP):

The Authority will work with the Village to develop a customized RFP package defining the scope of work the Village desires to complete. The process and RFP requirements shall comply with the June 1, 2023 New York State Revolving Fund Architectural/Engineering Services Procurement Memorandum for SRF Funded Projects.

d. RFP Oversight:

The Authority will assist the Village in its selection of a firm for Village Trustees consideration by providing services to: conduct the RFP solicitation process; answer engineer questions during the RFP phase; attend and administer a pre-proposal meeting; open received proposals; provide a tabulation of responsive proponents; attend interviews, if requested; and review the proposed services agreement. The Village will make the final selection of the firm and execute the contract upon final recommendation of the Village Attorney.

e. Design and Bidding Phase: The Authority will serve as the Village's technical representative to review engineering design and bidding documents for compliance with operational needs of the facility and the municipality. Conduct and lead project progress meetings including the various professional service representatives, as required.

Phase 2

a. Construction Administration Phase: The Authority will provide assistance to

the Village Mayor, Clerk/Treasurer, and Trustees with various project related tasks including coordination with legal and bond counsel, engineers, funding agencies, regulatory agencies, fiscal consultants and other interested parties for the compilation of required documentation for EFC/DOH, submittal of disbursement requests, maintenance of project budgets, compilation and submittal of M/WBE reports, and generally facilitate Village reimbursement in accordance with the terms of their funding agreements.

b. Project Close-Out Phase: The Authority will provide assistance to coordinate the conversion of short-term/interim financing to long-term financing and administrative project close-out.

1. The Village shall pay the Authority for services at the labor hour burdened rate for the specific job classification performing the services (see Table 1) The Authority issues an updated rate table annually on April 1; however, the total cost of such services shall not exceed \$15,000.

The fee is based on an anticipated 9-month project duration once written authorization to proceed by a signed agreement is issued. This agreement will terminate when the Phase 1 scope of services is completed or at which time the Village elects to discontinue services. Should the Village elect to proceed with additional services related to the Pretreatment Project, the Authority will provide an amendment to this agreement with a not to exceed estimate for those services. The Authority shall bill monthly upon invoices properly itemized and supported, and payment thereof shall be made by the Village within 30 days of receipt of each invoice.

| Employee Wage Rate | Standard | Overtime |
|-------------------------------------|----------|----------|
| Director of Engineering | \$132 | NA |
| Controls Engineer | \$95 | NA |
| Project Engineer | \$85 | NA |
| GIS Supervisor | \$85 | NA |
| GIS Analyst | \$78 | NA |
| GIS Intern | \$45 | \$63 |
| Director of Water Quality | \$117 | NA |
| Assistant Director of Water Quality | \$108 | NA |
| Water Quality Supervisor Operations | \$90 | NA |
| Water Quality Supervisor I | \$85 | NA |
| Water Quality Supervisor II | \$95 | NA |
| Water Quality Coordinator | \$75 | NA |
| Water Quality Senior Operator | \$73 | \$92 |
| Water Quality Operator | \$67 | \$84 |
| Water Quality Technician | \$60 | \$74 |
| Administrative Specialist | \$62 | \$80 |

TABLE 1

2. The Village shall provide the reasonable support services of its attorney, Clerk, Treasurer and other staff as appropriate to assist in implementing the project and

shall assign a person as point of contact with the Authority. The Authority will conduct all work under the sole direction of a single, primary point of contract, designated as the Village Mayor for this agreement.

3. The Authority shall carry general public liability insurance with respect to its performance of this contract in amounts and coverage maintained on its general operations, and shall name the Village as additional insured on the liability policy.
4. The Village shall carry general public liability insurance in the customary amounts and coverages maintained on its general operations, and shall name the Authority as additional insured on the liability policy.
5. The Village will at all times indemnify and save harmless the Authority against all liabilities, judgments, costs, damages, expenses and attorney's fees for loss, damage or injury to persons or property resulting in any manner from the willful malfeasance or negligent acts or omissions of the Village, its agents or employees pertaining to the activities to be carried out pursuant to the obligations of this Agreement. The Authority will at all times indemnify and save harmless the Village against all liabilities, judgments, costs, damages, expenses and attorney's fees for loss, damage or injury to persons or property resulting in any manner from the willful malfeasance or negligent acts or omissions of the Authority, its agents or employees pertaining to the activities to be carried out pursuant to the obligations of this Agreement.
6. The Authority shall use reasonable diligence to provide the services herein required, but shall not be liable to the Village for damages, breach of contract, or otherwise, for failure, suspension, diminution, or other variations of service occasioned by any cause beyond the control of the Authority. The Village will not be liable in the event of a breach beyond their control. Such causes may include, but are not restricted to, acts of God or of the public enemy, acts of the Government in its sovereign or contractual capacity, fires, floods, epidemics, riots, strikes, civil disturbance, quarantine, restrictions, or inability to obtain equipment or supplies.
7. All accounts, reports and other records generated by the Authority or required under this Agreement, in the performance hereof, shall be open to inspection and audit at all reasonable times by the Village. Such records shall be retained by the Authority for a minimum of seven years following the expiration or earlier termination of this Agreement or an extended agreement.
8. The parties acknowledge that the Authority has undertaken and may undertake various projects unrelated to this Agreement. It is the intent of the parties that this Agreement, the service provided hereunder and all payments, accounts receivable and equipment resulting from or required by such service shall be separate from and independent of all unrelated projects and activities of the Authority. The Village shall have no right to, or claim upon, the assets, insurance proceeds or income of the Authority other than those associated with the performance of this Agreement, in satisfaction of any claim by the Village arising hereunder. A similar restrictive clause is contained and will be provided in all service agreements made by the Authority with others.


9. The Authority is an independent contractor with the Village and this Agreement does not create and shall not be construed as creating a relationship of principal and agent, landlord and tenant, or employer and employee.
10. No waiver by Village or Authority of any breach of any term, covenant or condition contained in this Agreement shall operate as a waiver of such term, covenant or condition itself, or of any subsequent breach thereof.
11. This Agreement shall be construed and enforced in accordance with the laws of the State of New York. If any provision of this Agreement shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and shall continue to be valid and enforceable to the fullest extent permitted by law.
12. This Agreement contains the entire agreement of the parties and may be modified or amended only by the written mutual agreement of the parties.
13. All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if sent by certified or registered mail, return receipt requested, postage prepaid.

All of the above is established by the signatures of the authorized representatives of the parties.

DEVELOPMENT AUTHORITY
OF THE NORTH COUNTRY

VILLAGE OF MALONE

By: _____
Carl E. Farone, Jr.
Executive Director

By:  _____
Andrea Dumas
Mayor

Date: _____

Date: 04/03/2024



Board Resolution No. 2024-05-41
May 23, 2024

**MATERIALS MANAGEMENT FACILITY
JEFFERSON, LEWIS, AND ST. LAWRENCE COUNTY
MEMORANDUMS OF UNDERSTANDING
ESTABLISHING COUNTY PAINTCARE DROP-OFF LOCATIONS**

Whereas, Development Authority of the North Country (Authority) has been incentivizing recycling initiatives in the tri-county region for over twelve years, and

Whereas, recycling is required by New York State and in accordance with the Authority's 6 NYCRR Part 360 operating permit, as recycling kept over 22,500 tons of material out of the Authority's landfill in calendar year 2023, thereby extending the landfill's operating life, and

Whereas, household hazardous waste collection events in calendar year 2023 kept 197,684 pounds of hazardous waste out of the landfill; of which 79% was paint, and

Whereas, PaintCare is a National Program where households and businesses can take their discarded paint to a drop-off location at no cost to the customer or the business, and

Whereas, there are presently eleven drop-off locations in the Authority's tri-county service area, and

Whereas, PaintCare promotes large quantity drop-off locations that are equipped to accept greater quantities of paint than the retail partners, and

Whereas, PaintCare is working directly with Jefferson, Lewis and St. Lawrence counties (counties) to establish large quantity drop-off sites within each of the counties, and

Whereas, to qualify as a PaintCare drop off location, each county facility must be open at least one day a month, and

Whereas, it would be advantageous for the Authority to support the creation of additional large quantity paint drop off locations to promote increased diversion and recycling of paint, and

Whereas, the Authority is proposing to negotiate a Memorandum of Understanding with each county to provide the support of one Authority staff member, one day per month, to assist in reviewing and screening material brought for drop off.

Now, therefore be it

RESOLVED, that the Development Authority of the North Country does hereby authorize the Executive Director to negotiate and enter into Memorandums of Understanding with Jefferson, Lewis and St. Lawrence counties to establish PaintCare Drop-Off locations at select county sites and provide Authority staff support as identified above.

**MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
THE DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
AND
COUNTY OF JEFFERSON**

This Agreement entered into this ____ day of _____, 2024 by and between:

COUNTY OF JEFFERSON, a municipal corporation of the State of New York having an office building and principal place of business located at 195 Arsenal Street, 2nd Floor, Watertown, NY 13601, herein after referred to as "County"; and

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY, a New York public authority with offices at the Dulles State Office Building, 317 Washington Street, Watertown, New York 13601 ("Authority").

Recitals

- A. PaintCare is a National Program where households and businesses take their unwanted, leftover paint to a PaintCare drop-off site, and
- B. PaintCare promotes large quantity drop-off locations that are equipped to accept greater quantities of paint than the retail partners, and
- C. PaintCare is working directly with the County to establish a large quantity drop-off site within the County, and
- D. To qualify as a PaintCare drop off location, each County facility must be open at least one day a month. The County has indicated they are willing to remain open to accept paint at least one day per month to meet the program requirements at the specified location.

Agreement

In consideration of the mutual covenants herein contained, the parties agree as follows:

- 1. The Authority will:
 - a. Support the paint collection dates by providing one (1) staff member to assist in reviewing and screening material brought for drop-off. The staff member will be available to the County one day per month. The Authority's staff member will not have a material handling equipment license, and thus cannot perform any material handling duties.
 - b. Coordinate advertising for the drop-off days with the County and PaintCare.
- 2. The County will:
 - a. Contract directly with PaintCare to become a large quantity drop-off location.
 - b. Meet all of the terms and conditions outlined in the agreement with PaintCare.
 - c. Designate a location for the drop-off site.
 - d. Determine the date each month they will accept paint drop-off.
 - e. Provide material handling resources for the drop-off days.

3. The Term of the MOU is three (3) years.
4. The Authority shall carry general public liability insurance in the customary amounts and coverages maintained on its general operations, and shall name the County as additional insured on the liability policy.
5. The County shall carry general liability insurance in the customary amounts and coverages maintained on its general operations, and shall name the Authority as additional insured on the liability policy.
6. The County will at all times indemnify and save harmless the Authority against all liabilities, judgments, costs, damages, expenses and attorney's fees for loss, damage or injury to persons or property resulting in any manner from the willful malfeasance or negligent acts or omissions of the County, its agents or employees pertaining to the activities to be carried out pursuant to the obligations of this Agreement. The Authority will at all times indemnify and save harmless the County against all liabilities, judgments, costs, damages, expenses and attorney's fees for loss, damage or injury to persons or property resulting in any manner from the willful malfeasance or negligent acts or omissions of the Authority, its agents or employees pertaining to the activities to be carried out pursuant to the obligations of this Agreement.
7. The Authority shall use reasonable diligence to provide the services herein required, but shall not be liable to the County for damages, breach of contract, or otherwise, for failure, suspension, diminution, or other variations of service occasioned by any cause beyond the control of the Authority. The County will not be liable in the event of a breach beyond their control. Such causes may include, but are not restricted to, acts of God or of the public enemy, acts of the Government in its sovereign or contractual capacity, fires, floods, epidemics, riots, strikes, civil disturbance, quarantine, restrictions, or inability to obtain equipment or supplies.
8. The parties acknowledge that the Authority has undertaken and may undertake various projects unrelated to this Agreement. It is the intent of the parties that this Agreement, the service provided hereunder and all payments, accounts receivable and equipment resulting from or required by such service shall be separate from and independent of all unrelated projects and activities of the Authority. The County shall have no right to, or claim upon, the assets, insurance proceeds or income of the Authority other than those associated with the performance of this Agreement, in satisfaction of any claim by the County arising hereunder. A similar restrictive clause is contained and will be provided in all service agreements made by the Authority with others.
9. The Authority is an independent contractor with the County and this Agreement does not create and shall not be construed as creating a relationship of principal and agent, landlord and tenant, or employer and employee.
10. No waiver by County or Authority of any breach of any term, covenant or condition contained in this Agreement shall operate as a waiver of such term, covenant or condition itself, or of any subsequent breach thereof.
11. This Agreement shall be construed and enforced in accordance with the laws of the State of New York. If any provision of this Agreement shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and shall continue to be valid and enforceable to the fullest extent permitted by law.

12. This Agreement contains the entire agreement of the parties and may be modified or amended only by the written mutual agreement of the parties.

13. All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if sent by certified or registered mail, return receipt requested, postage prepaid.

All of the above is established by the signatures of the authorized representatives of the parties.

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY

By: _____

Carl E. Farone, Jr.
Executive Director

Date: _____

JEFFERSON COUNTY

By: _____

Robert Hagemann
County Administrator

Date: _____

**MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
THE DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
AND
COUNTY OF LEWIS**

This Agreement entered into this ____ day of _____, 2023 by and between:

COUNTY OF LEWIS, a municipal corporation of the State of New York having an office building and principal place of business located at 7660 N State Street, NY 13367, herein after referred to as "County"; and

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY, a New York public authority with offices at the Dulles State Office Building, 317 Washington Street, Watertown, New York 13601 ("Authority").

Recitals

- A. PaintCare is a National Program where households and businesses take their unwanted, leftover paint to a PaintCare drop-off site, and
- B. PaintCare promotes large quantity drop-off locations that are equipped to accept greater quantities of paint than the retail partners, and
- C. PaintCare is working directly with the County to establish a large quantity drop-off site within the County, and
- D. To qualify as a PaintCare drop off location, each County facility must be open at least one day a month. The County has indicated they are willing to remain open to accept paint at least one day per month to meet the program requirements at the specified location.

Agreement

In consideration of the mutual covenants herein contained, the parties agree as follows:

- 1. The Authority will:
 - a. Support the paint collection dates by providing one (1) staff member to assist in reviewing and screening material brought for drop-off. The staff member will be available to the County one day per month. The Authority's staff member will not have a material handling equipment license, and thus cannot perform any material handling duties.
 - b. Coordinate advertising for the drop-off days with the County and PaintCare.
- 2. The County will:
 - a. Contract directly with PaintCare to become a large quantity drop-off location.
 - b. Meet all of the terms and conditions outlined in the agreement with PaintCare.
 - c. Designate a location for the drop-off site.
 - d. Determine the date each month they will accept paint drop-off.
 - e. Provide material handling resources for the drop-off days.

3. The Term of the MOU is three (3) years.
4. The Authority shall carry general public liability insurance in the customary amounts and coverages maintained on its general operations, and shall name the County as additional insured on the liability policy.
5. The County shall carry general liability insurance in the customary amounts and coverages maintained on its general operations, and shall name the Authority as additional insured on the liability policy.
6. The County will at all times indemnify and save harmless the Authority against all liabilities, judgments, costs, damages, expenses and attorney's fees for loss, damage or injury to persons or property resulting in any manner from the willful malfeasance or negligent acts or omissions of the County, its agents or employees pertaining to the activities to be carried out pursuant to the obligations of this Agreement. The Authority will at all times indemnify and save harmless the County against all liabilities, judgments, costs, damages, expenses and attorney's fees for loss, damage or injury to persons or property resulting in any manner from the willful malfeasance or negligent acts or omissions of the Authority, its agents or employees pertaining to the activities to be carried out pursuant to the obligations of this Agreement.
7. The Authority shall use reasonable diligence to provide the services herein required, but shall not be liable to the County for damages, breach of contract, or otherwise, for failure, suspension, diminution, or other variations of service occasioned by any cause beyond the control of the Authority. The County will not be liable in the event of a breach beyond their control. Such causes may include, but are not restricted to, acts of God or of the public enemy, acts of the Government in its sovereign or contractual capacity, fires, floods, epidemics, riots, strikes, civil disturbance, quarantine, restrictions, or inability to obtain equipment or supplies.
8. The parties acknowledge that the Authority has undertaken and may undertake various projects unrelated to this Agreement. It is the intent of the parties that this Agreement, the service provided hereunder and all payments, accounts receivable and equipment resulting from or required by such service shall be separate from and independent of all unrelated projects and activities of the Authority. The County shall have no right to, or claim upon, the assets, insurance proceeds or income of the Authority other than those associated with the performance of this Agreement, in satisfaction of any claim by the County arising hereunder. A similar restrictive clause is contained and will be provided in all service agreements made by the Authority with others.
9. The Authority is an independent contractor with the County and this Agreement does not create and shall not be construed as creating a relationship of principal and agent, landlord and tenant, or employer and employee.
10. No waiver by County or Authority of any breach of any term, covenant or condition contained in this Agreement shall operate as a waiver of such term, covenant or condition itself, or of any subsequent breach thereof.
11. This Agreement shall be construed and enforced in accordance with the laws of the State of New York. If any provision of this Agreement shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and shall continue to be valid and enforceable to the fullest extent permitted by law.

12. This Agreement contains the entire agreement of the parties and may be modified or amended only by the written mutual agreement of the parties.

13. All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if sent by certified or registered mail, return receipt requested, postage prepaid.

All of the above is established by the signatures of the authorized representatives of the parties.

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY

By: _____

Carl E. Farone, Jr.
Executive Director

Date: _____

LEWIS COUNTY

By: _____

Ryan Piche
County Administrator

Date: _____

**MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
THE DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
AND
COUNTY OF ST. LAWRENCE**

This Agreement entered into this ____ day of _____, 2023 by and between:

COUNTY OF ST. LAWRENCE, a municipal corporation of the State of New York having an office building and principal place of business located at 48 Court Street, Canton, NY 13617, herein after referred to as "County"; and

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY, a New York public authority with offices at the Dulles State Office Building, 317 Washington Street, Watertown, New York 13601 ("Authority").

Recitals

- A. PaintCare is a National Program where households and businesses take their unwanted, leftover paint to a PaintCare drop-off site, and
- B. PaintCare promotes large quantity drop-off locations that are equipped to accept greater quantities of paint than the retail partners, and
- C. PaintCare is working directly with the County to establish a large quantity drop-off site within the County, and
- D. To qualify as a PaintCare drop off location, each County facility must be open at least one day a month. The County has indicated they are willing to remain open to accept paint at least one day per month to meet the program requirements at the specified location.

Agreement

In consideration of the mutual covenants herein contained, the parties agree as follows:

- 1. The Authority will:
 - a. Support the paint collection dates by providing one (1) staff member to assist in reviewing and screening material brought for drop-off. The staff member will be available to the County one day per month. The Authority's staff member will not have a material handling equipment license, and thus cannot perform any material handling duties.
 - b. Coordinate advertising for the drop-off days with the County and PaintCare.
- 2. The County will:
 - a. Contract directly with PaintCare to become a large quantity drop-off location.
 - b. Meet all of the terms and conditions outlined in the agreement with PaintCare.
 - c. Designate a location for the drop-off site.
 - d. Determine the date each month they will accept paint drop-off.
 - e. Provide material handling resources for the drop-off days.

3. The Term of the MOU is three (3) years.
4. The Authority shall carry general public liability insurance in the customary amounts and coverages maintained on its general operations, and shall name the County as additional insured on the liability policy.
5. The County shall carry general liability insurance in the customary amounts and coverages maintained on its general operations, and shall name the Authority as additional insured on the liability policy.
6. The County will at all times indemnify and save harmless the Authority against all liabilities, judgments, costs, damages, expenses and attorney's fees for loss, damage or injury to persons or property resulting in any manner from the willful malfeasance or negligent acts or omissions of the County, its agents or employees pertaining to the activities to be carried out pursuant to the obligations of this Agreement. The Authority will at all times indemnify and save harmless the County against all liabilities, judgments, costs, damages, expenses and attorney's fees for loss, damage or injury to persons or property resulting in any manner from the willful malfeasance or negligent acts or omissions of the Authority, its agents or employees pertaining to the activities to be carried out pursuant to the obligations of this Agreement.
7. The Authority shall use reasonable diligence to provide the services herein required, but shall not be liable to the County for damages, breach of contract, or otherwise, for failure, suspension, diminution, or other variations of service occasioned by any cause beyond the control of the Authority. The County will not be liable in the event of a breach beyond their control. Such causes may include, but are not restricted to, acts of God or of the public enemy, acts of the Government in its sovereign or contractual capacity, fires, floods, epidemics, riots, strikes, civil disturbance, quarantine, restrictions, or inability to obtain equipment or supplies.
8. The parties acknowledge that the Authority has undertaken and may undertake various projects unrelated to this Agreement. It is the intent of the parties that this Agreement, the service provided hereunder and all payments, accounts receivable and equipment resulting from or required by such service shall be separate from and independent of all unrelated projects and activities of the Authority. The County shall have no right to, or claim upon, the assets, insurance proceeds or income of the Authority other than those associated with the performance of this Agreement, in satisfaction of any claim by the County arising hereunder. A similar restrictive clause is contained and will be provided in all service agreements made by the Authority with others.
9. The Authority is an independent contractor with the County and this Agreement does not create and shall not be construed as creating a relationship of principal and agent, landlord and tenant, or employer and employee.
10. No waiver by County or Authority of any breach of any term, covenant or condition contained in this Agreement shall operate as a waiver of such term, covenant or condition itself, or of any subsequent breach thereof.
11. This Agreement shall be construed and enforced in accordance with the laws of the State of New York. If any provision of this Agreement shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and shall continue to be valid and enforceable to the fullest extent permitted by law.

12. This Agreement contains the entire agreement of the parties and may be modified or amended only by the written mutual agreement of the parties.

13. All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if sent by certified or registered mail, return receipt requested, postage prepaid.

All of the above is established by the signatures of the authorized representatives of the parties.

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY

By: _____
Carl E. Farone, Jr.
Executive Director

Date: _____

ST LAWRENCE COUNTY

By: _____
Ruth A. Doyle
County Administrator

Date: _____



Board Resolution No. 2024-05-42
May 23, 2024

**AMENDMENT TO STANDARDIZING UPON CERTAIN EQUIPMENT FOR
USE IN RELATION TO THE TELECOMMUNICATIONS DIVISION**

Whereas, General Municipal Law Section 103 states that for reasons of efficiency or economy there is need for standardization for a particular type or kind of equipment, material, supplies or services, and

Whereas, pursuant to **Resolution No. 2024-03-28**, the Board of Directors of the Development Authority of the North Country standardized on purchases of certain classes of information technology and telecommunications equipment for use in the Telecommunications Network, and

Whereas, the construction of the Telecommunications Network by the Development Authority of the North Country involved the use of sophisticated equipment purchased and installed in accordance with the engineered design and construction specifications, and

Whereas, the experience to date with the operation of the Telecommunications Network has shown the equipment performing in accordance with all expectations and intentions, and

Whereas, staff recommends that the Authority standardize on specific manufacturers for the purchase of telecommunications equipment for use in the Telecommunications Network based upon the following reasons: 1) to assure compatibility with our existing network technology and operation; in addition to being able to transmit data across the network, all network elements must also have the capability to exchange signaling and alarm information, interoperate with similar protocols and features, create data transfer sessions, have a common network management platform, require remote access for diagnostic information, and must be able to interoperate with adjacent nodes, 2) provide consistent troubleshooting for more rapid repair of customer troubles, 3) to enable replacement of like parts in the event of an equipment failure, 4) to enable a more efficient upgrade of our network, 5) to reduce the cost of having multiple vendor maintenance fees, 6) for providing the most cost-effective means of maintaining spare inventory, and 7) for providing common training for staff, and

Whereas, General Municipal Law 103 requires board authorization for standardization of equipment, materials, supplies or services, and

Whereas, the Authority annually approves standardized equipment by division at its March meeting, and

Whereas, an amendment to **Resolution No. 2024-03-28** is required to add Corning SMF28 Ultra Optical Fiber to the list of standardized equipment for the Telecommunication division, and

Whereas, Corning SMF28 Ultra Optical Fiber is necessary to ensure consistency in the Authority's Open Access Telecommunications Network, given the planned expansion of the network by ~400 miles with upcoming grant funded projects.

Now, therefore, be it

RESOLVED, that the Board of the Development Authority of the North Country hereby finds that standardization for purchases of certain classes of information technology and telecommunications equipment for use in the Telecommunications Network, as defined in Schedule A, as necessary for construction or operational activities and will provide economic and efficiency benefits, and is therefore in the best interests of the Authority, and further be it

RESOLVED, that this Resolution shall take effect immediately.

Resolution No. 2024-05-42

Schedule A

TELECOMMUNICATIONS NETWORK EQUIPMENT STANDARDIZATION

| CLASSIFICATION | MANUFACTURER/MODEL |
|----------------------------------|--|
| Transport/Data/Media Conversion | Advantage Optics Ciena Cisco Systems Precision Optics |
| Monitoring | DPS Telecom Orion/SolarWinds |
| Electrical/Optical Cross Connect | ADC (TE Connectivity) Fiberone FIS Multilink |
| Power | J&M Schaeffer Vertiv |
| Superstructure | Moreng Telecom Pair Gain |
| DWDM | Ekinops Infinera |
| Fire Suppression | Sanders Fire and Safety |
| Fiber Panels | AFL Clearfield FDP (CO) FiberOne Multilink |
| Splice Case | Comscope Multilink |
| Optical Fiber | Corning SMF28 Ultra |



Board Resolution No. 2024-05-43
May 23, 2024

CAPITAL PROJECT
NORTHERN BORDER REGIONAL COMMISSION
BROADBAND PLANNING AND CONSTRUCTION GRANT

Whereas, pursuant to **Resolution No. 2021-12-134**, the Board of Directors of the Development Authority of the North Country accepted a grant of \$176,000 from the Northern Border Regional Commission (NBRC) for planning associated with broadband projects in St. Lawrence, Jefferson, Lewis, and Franklin Counties, and

Whereas, NBRC recently approved an additional \$176,000 in funding to the Authority to be used for broadband planning and construction projects in the four above-referenced counties, and

Whereas, any unspent grant funds to date may also be budgeted for broadband capital projects, and

Whereas, the Authority will utilize the additional funds for engineering, permitting and construction of broadband projects in these counties, and

Whereas, the NBRC has extended the term of the grant to December 31, 2025.

Now, therefore be it

RESOLVED, the Development Authority of the North Country does hereby accept the additional \$176,000 from the Northern Border Regional Commission for broadband planning and construction in St. Lawrence, Jefferson, Lewis and Franklin Counties and authorizes the Executive Director to execute any required documents, and further be it

RESOLVED, the Development Authority of the North Country does hereby authorize the Chief Financial Officer to establish a new Telecommunications Division Capital Project, NBRC Broadband Project, in the amount of \$245,055.24. Such amount includes unspent grant funds from the original grant of \$69,055.24 plus the new NBRC grant of \$176,000.



Board Resolution No. 2024-05-44
May 23, 2024

WATER SERVICE AGREEMENT AMENDMENT NO.2
TOWN OF CAPE VINCENT
WATER DISTRICTS NO. 2, 3, AND 8

Whereas, the Town of Cape Vincent desires to amend its Water Service Agreement with the Development Authority of the North Country, and

Whereas, the Town of Cape Vincent created Water District #8 by resolution at its regularly scheduled Town Board meeting on January 8, 2024. Water District #8 contains one property, parcel number 50.00-1-38.2, and

Whereas, pursuant to a Water Supply Agreement dated May 12, 1995 and amended July 16, 2008 between the Development Authority of the North Country and the Village of Cape Vincent, New York, “The Village and Authority acknowledge and agree that beginning on the effective date of this Agreement, the Authority’s authorization to sell Village water to Other Users from connections to the Authority’s Western Jefferson Regional water line shall be set as nine-hundred, twenty-eight thousand, seven hundred twenty gallons per day (0.928720 mgd)”, and

Whereas, the Development Authority of the North Country has the capacity available on the Regional Waterline to supply water to the Town of Cape Vincent Water District #8, and

Whereas, the Town’s existing capacity allocation of 10,000 gallons per day is not being utilized, therefor an increase in allocation is not necessary as a result of the addition of this single parcel district.

Now, therefore be it

RESOLVED, the Development Authority of the North Country does hereby authorize and direct the Executive Director to enter into an Amended Water Service Agreement with the Town of Cape Vincent for Water Districts 2, 3 and 8.

TOWN OF CAPE VINCENT
WATER SERVICE AGREEMENT AMENDMENT NO. 2

This sets forth the amendment made as of _____, 2024 to: the Water Service Agreement dated April 8, 2010; and both by and between the Development Authority of the North Country (“Authority”) and the Town of Cape Vincent, acting for and on behalf of the Town of Cape Vincent Water Districts No. , 2, 3 and 8 (“Districts”).

RECITALS

1. The Recitals are hereby amended by the following statement:

The Town created Water District #8 by resolution at its regularly scheduled Town Board meeting on January 8, 2024. Water District #8 contains one property, parcel number 50.00-1-38.2

AGREEMENT

1. Section 101 of the 2010 agreement is hereby amended by the following statements:

a) The Town maintains a connection to the Authority’s RWL as primary source for Water District 2 and 8 and an emergency/backup supply for Water District 3.

2. Section 102 of the 2010 agreement is hereby amended by the following statement:

Point of Delivery. Water shall be delivered to Districts through the Town’s existing connection points and a proposed connection point to the Authority’s Water Transmission main. The connection points are illustrated in Exhibit B.

Exhibit B has been updated and is attached.

ALL OF THE ABOVE is established by the signatures of the authority representatives of the parties.

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY

By: _____
Carl E. Farone, Jr., Executive Director

TOWN OF CAPE VINCENT

By: _____
Paul Aubertine, Supervisor

ACKNOWLEDGEMENTS

STATE OF NEW YORK)
COUNTY OF JEFFERSON) s s.:

On the ____ day of _____ in the year 2024, before me, the undersigned, a Notary Public in and for said state, personally appeared Carl E. Farone, Jr. personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity , and that by his/her signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument with full authorization to do so.

Notary Public

STATE OF NEW YORK)
COUNTY OF _____) s s.:

On the ____ day of _____ in the year 2024, before me, the undersigned, a Notary Public in and for said state, personally appeared Paul Aubertine, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity , and that by his/her signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument with full authorization to do so.

Notary Public

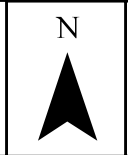


Legend

- RWL Customer
- Regional Water Line
- Municipal Water Line
- Town Boundary
- Village Boundary



Development Authority of the North Country
 Engineering Division, GIS
 23557 NYS Route 37
 Watertown, NY 13601
 Contact: GISsupport@danc.org or 315-661-3225



Town of Cape Vincent Water Connections On Regional Water Line

| |
|--------------------------------|
| 1 inch = 4,273 feet |
| Author: Warren Salo |
| Date: 5/15/2024 |
| Document Name: CapeVincent_RWL |

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| Revisions: |
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Board Resolution No. 2024-05-45
May 23, 2024

ANNUAL REPORT
CREEK WOOD HOUSING DEVELOPMENT FUND COMPANY, INC.
WAIVING THE ANNUAL MEETING
APPOINTING DIRECTORS

Whereas, the Development Authority of the North Country is the Sole Member of the Creek Wood Housing Development Fund Company, Inc. (the “HDFC”), and

Whereas, the tax return of the HDFC was completed and submitted to the Internal Revenue Service, as required, and

Whereas, the Authority has received the attached Annual Report of the operations for the HDFC for the last fiscal year (the “Annual Report”), and

Whereas, no other business would be conducted at the Annual Meeting of the HDFC.

Now, therefore be it

RESOLVED, the Development Authority of the North Country, as Sole Member of the HDFC, accepts the Annual Report, and further be it

RESOLVED, that the Annual Meeting of the HDFC is hereby waived by written consent, and further be it

RESOLVED, that the existing directors of the HDFC effective May 23, 2024, shall continue in office until the next Annual Meeting. As such, the directors are Thomas H. Hefferon (Chair), Dennis Mastascusa (Vice Chair), Carl E. Farone Jr. (Treasurer), and Michelle L. Capone (Secretary).

Creek Wood Housing Development Fund Company

Annual Report

May 23, 2024

As of April 30, 2024, the project had 87.5% occupancy. The Authority lent \$3.25 million to the project, which includes a suballocation of \$3 million from Empire State Development. The tax returns for the HDFC were submitted in 2023.



Board Resolution No. 2024-05-46
May 23, 2024

ANNUAL REPORT
CREEK WOOD II HOUSING DEVELOPMENT FUND COMPANY, INC.
WAIVING THE ANNUAL MEETING
APPOINTING DIRECTORS

Whereas, the Development Authority of the North Country is the Sole Member of the Creek Wood II Housing Development Fund Company, Inc. (the “HDFC”), and

Whereas, the tax return of the HDFC was completed and submitted to the Internal Revenue Service, as required, and

Whereas, the Authority has received the attached Annual Report of the operations for the HDFC for the last fiscal year (the “Annual Report”), and

Whereas, no other business would be conducted at the Annual Meeting of the HDFC.

Now, therefore be it

RESOLVED, the Development Authority of the North Country, as Sole Member of the HDFC, accepts the Annual Report, and further be it

RESOLVED, that the Annual Meeting of the HDFC is hereby waived by written consent, and further be it

RESOLVED, that the existing directors of the HDFC effective May 23, 2024, shall continue in office until the next Annual Meeting. As such, the directors are Thomas H. Hefferon (Chair), Dennis Mastascusa (Vice Chair), Carl E. Farone Jr. (Treasurer), and Michelle L. Capone (Secretary).

Creek Wood II Housing Development Fund Company

Annual Report

May 23, 2024

As of April 30, 2024, the project had a 89.42% occupancy rate. The Authority lent \$3.25 million to the project, which includes a suballocation of \$3 million from Empire State Development. The tax returns for the HDFC were submitted in 2023.